



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT P.G.COLLEGE ,Manila
Name of the head of the Institution	Dr. Rekha Pandey
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05966248123
Mobile no.	9412346109
Registered Email	gdc.manila@gmail.com
Alternate Email	iqac.gpgcmanila@gmail.com
Address	Govt.P.G.College,Manila District- Almora Uttarakhand
City/Town	Manila
State/UT	Uttarakhand
Pincode	263667

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr.Pawan Tamta																								
Phone no/Alternate Phone no.	05966248123																								
Mobile no.	9759252641																								
Registered Email	gdc.manila@gmail.com																								
Alternate Email	iqac.gpgcmanila@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.gpgcmanila.in																								
4. Whether Academic Calendar prepared during the year																									
	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gpgcmanila.in																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.31</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.01</td> <td>2017</td> <td>28-Mar-2017</td> <td>27-Mar-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.31	2011	08-Jan-2011	07-Jan-2016	2	B	2.01	2017	28-Mar-2017	27-Mar-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.31	2011	08-Jan-2011	07-Jan-2016																				
2	B	2.01	2017	28-Mar-2017	27-Mar-2022																				
6. Date of Establishment of IQAC		06-Jul-2012																							
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries																					
NSS Foundation day		24-Sep-2017		200																					

Celebrating	1	
Annual Games were organised	13-Oct-2017 2	78
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Dress code for students has discussed and was decided to be implemented. Enhancement the teaching learning process was discussed in view of IQAC motivating the teachers to enhance their research work and also for attending Faculty development programme Pattern of internal examination (Assignment/Test/Interview/Seminar) were discussed. Departmental activities were organised through Departmental Parisad

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Teachers were encourage to attained faculty development programme	Three teachers attained orientation programme

Undertaking given by students to follow rule and regulation of college	Rule and regulation obeyed by every student and monitored by Proctorial board of college
Counselling of students at the time of admission	Successfully done by admission committee
Career Counseling were organised	students were benefited from Career Counseling
Books from library were distributed according time table	Every student got books from library
Dress code for students has discussed and was decided to be implemented.	Every student wear college dress
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Principal ,Govt.P.G.College,Manila	14-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	05-Apr-2018
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1.Admission Process is online 2.Examination Process is online. 3. Every work of salary / bill is done through cts portal.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed and updated as per the UGC norms by Board of Studies of Kumaon University, Nainital which comprises senior professors of Kumaon University as well as other University of India and faculty members of government colleges. The University communicates the curriculum to the college through e-mails. Faculty as well as students also download curriculum from

official website of Kumaon University. The heads and Teachers of different departments further ensure and deliver the curriculum to the students. Every department keep hard copy as well as soft copy of syllabus in the department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Uttarakhand open University Study Centre	28/12/2017	59
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from teaching faculty and students is obtained in questionnaire mode that is statistically analyzed to get final clear feedback chart as a result. The result is also discussed further in IQAC meeting to improve the quality of teaching and other activities and to remove the weaknesses.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	320	129	129
BSc	PCM	40	2	5
MA	Hindi	40	1	1
MA	Economics	40	5	5
MA	Political Science	40	20	20
MA	History	40	6	6
BSc	ZBC	40	3	3

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	337	51	Nil	Nil	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	Nil	Nil	Nil	Nil

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Several students are enrolled in different course programmes of the college. However, the sanctioned posts for teachers is very less as compared to the student ratio. Hence, a systematic student mentoring system is not possible. But the faculty members guide their students time-to-time for solving their problems and conduct seminars related to the career opportunities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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388

12

1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	12	7	2	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	I,III,V	21/12/2017	03/03/2018
BSc	BSc	I,III,V	27/12/2017	14/03/2018
MA	MA	I,III	16/12/2017	13/02/2018
BA	BA	II,IV,VI	23/05/2018	30/08/2018
BSc	BSc	II,IV,VI	23/05/2018	13/08/2018
MA	MA	II,IV	30/05/2018	18/07/2018
BA	BA Annual Mode	3rd Year	15/03/2018	31/05/2018
BSc	BSc Annual Mode	3rd Year	21/03/2018	31/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Different departments maintain a time table for students to internally evaluate them. Various methods are adopted by faculties such as written tests, seminars, debate competition, poster presentation, group discussion, quiz competition, assignments, etc. The students are also evaluated on the basis of their class attendance, punctuality and discipline. The marks of internal assessment are added with external examination to get the final result.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Govt. P.G. College, Manila (Almora) is an affiliated government college and comes under rural areas of district Almora. The college prepares its academic calendar at the beginning of the session annually that comprises starting of the session, admission dates, student union election date, tentative examination schedule (for both odd and even semester sessions), number of

working days and holidays. However, the changes may occur due to the changes incorporated by Kumaun University or the Government policies.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gpgcmanila.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts	101	84	83.16
BSc	BSc	Science	1	1	100
MA	MA	Hindi	4	4	100
MA	MA	Economics	2	2	100
MA	MA	Political Science	8	7	87.5
MA	MA	History	3	2	66.66

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gpgcmanila.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	1	Nil
National	Economics	1	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	Nil	Nil
Presented papers	1	2	Nil	Nil

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One day Camp	NSS	2	184
One day Camp	NSS	2	190
One day Camp	NSS	2	189
One day Camp	NSS	2	194
One day Camp	NSS	2	194
Special Camp of seven days	NSS	2	100
Pravesh Shivir	Rovers/Rangers	2	19
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Study Centre of UOU	Recognition	Uttarakhand Open University	59
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS/Rovers/Rangers	College	Swachh Bharat,	4	224
NSS/Rovers/Rangers	College	Aids Awareness	4	224
NSS/Rovers/Rangers	College	Gender Issue,	4	224
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Uttarakhand Open University	15/01/2018	Study Centre of UOU	1
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16.2	16.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Null	Null	Null	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8671	Null	538	Null	9209	Null
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	2	0	1	0	0	1	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	2	0	1	0	0	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.79	0.79	0.99	0.99

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is governed and managed by the Uttarakhand government. The Directorate, Higher Education funds for the maintaining the academic and non-academic facilities. In the present academic year, the physical progress of different facilities in the college includes well infrastructure classrooms, library and reading room. Renovation, repair and upgradation is maintained timely such as repairing of old furniture, purchasing of new furniture, old building repair and new construction also. Reference books are issued to the students to meet the demand of their syllabus for entire term. The library is timely updated with the new reference books as per the changes in the syllabus. Students can also watch the video lectures of their respective subjects through EduSAT telecasted by the Govt. of Uttarakhand. A sports ground is available along with the volleyball and badminton courts. Intercollegiate university competition were organized once a year along with Annual Sports Day. In the starting of every session various committees were formed for various works and work has been done successfully through these committees.

<http://www.gpgcmanila.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST/OBC Scholarship	18	76460

Financial Support from Other Sources			
a) National	-	Nil	0
b) International	-	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
M.A. Sociology	16/03/2018	Nil	College and UOU
Study Centre of UOU	28/12/2017	59	College and UOU
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counseling Cell	10	50	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
-	Nil	Nil	-	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	19	Govt. P.G.C college, Manila	Arts	Govt. P.G.C college, Manila	M.A.

2018	1	Govt.P.G.C ollege,Manil a	Science	Govt.P.G.C ollege,Ramna gar	M.Sc.Mathe matics
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Null	Null
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports day	College Level	78
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To ensure the participation of students in quality improvement and decision making college student union is formed annually after the completion of college admissions. The office bearers of student union are elected on the direct election basis. Each student of the college is the part of electorate. Elections are conducted as per the recommendations made by Lingdoh Committee and Student Union Manual of KUMOUN university Nainital. After formation of the student council several activities were conducted and organized by student union.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

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CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1- Proctorial Board - The Proctorial Board is maintaining discipline in the students. Proctorial board is group of teachers from each faculty and headed by Chief Proctor, which is senior teacher of College. 2- All work in the college is done through committee. Every teacher is member of at least three committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Library with built up area of 90.6 square meter having 10332 books
Human Resource Management	Maximum utilization of Human resource in development of College.
Admission of Students	Publicity of admission through the Brochure and notice board. College follows the reservation policy of the Uttarakhand government.
Research and Development	Faculty members are encouraged to participation and conduct of Seminars/Workshops.
Examination and Evaluation	Examinations and evaluations are followed as per Kumaon University norms
Teaching and Learning	Lecture cum interactive methods are used for Teaching. Use of student centric learning, Seminar, debate and discussions.
Curriculum Development	Curriculum development is done by Kumaon University, Nainital
Industry Interaction / Collaboration	NIL

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	All work of Finance and accounts is done in www.ekosh.uk.gov.in
Student Admission and Support	Admission work is done through Admission portal of Kumaon University. Scholarship work is done through National Scholarship portal
Examination	Examination work is done in web portal of Kumaon University, Nainital

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	1	05/01/2018	01/02/2018	28
Orientation Program	2	27/11/2017	23/12/2018	27
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	2	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Scheme for Uttarakhand goverment Employee and Scheme by UGC	Scheme for Uttarakhand goverment Employee	Scholarship for SC/ST/OBC, Tution Fee Concession

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit has been done by Physical Verification committee of the college. External audit has been done by AG Office Dehradun . AG Office Dehradun audit in year 2017 from 08/02/2017 to 21/02/2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-	0	-

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee formed by Director Higher Education, Uttar akhand	Yes	Principal, Gov t.P.G.College, Manila
Administrative	Yes	Committee formed by Director Higher Education, Uttar akhand	Yes	Principal, Gov t.P.G.College, Manila

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.PTA discuss students performance . 2 PTA work for welfare of students . 3. PTA discuss the problem of students and find a solution.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff organised by HRDC, Tresuary, Directorate Higher education.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Increasing Infrastructure of the college by RUSA grant. 2. Permanant Principal takes charge. 3. Increasing in teaching staff by recruiting teachers by the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Plantation	15/07/2017	15/07/2017	15/07/2017	25
2017	Departmental activities by departmental Parishad	21/08/2017	28/08/2017	30/11/2017	100
2017	Sports	03/10/2017	13/10/2017	14/10/2017	78

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Women Day	08/03/2018	08/03/2018	50	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Lights were installed in the College Campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/07/2017	Student Code of Conduct and Staff Code of Conduct are available in our website www.gpgcmanila.in

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gadhi Jayanti	02/10/2017	02/10/2017	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1-College declared Campus free from Plastic 2-Use of LED bulb to save energy 3-Smoking is Prohibited in campus 4-Green and Clean Campus 5-Rain water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Community Engagement through NSS and Rovers/Rangers
 The Practice: Govt. P.G.College, Manila has a very active NSS and Rovers/Rangers wing. Throughout the year the faculty members and the students associated with these wings engage themselves in different activities related to community engagement. These activities emphasise on development of social responsibility among the young citizens of the country. The students organize activities like tree plantation, cleanliness programs, awareness programs campaigns against addiction, etc. The programs are organized on the occasion of National Festivals and other days of importance related to Universal Values and Ethics like Vijay Diwas, National Integration Day, World Aids Day, World Women's Day, World Yoga Day, Environment Day etc.

2. Title of the Practice: Games and Sports Activities. Objectives of the Practice: To prepare better sports persons. The Practice: Coached and Trained throughout the year. Trainers and Coaches are either Alumni or are outsourced. Evidence of success: Selection of sizable Sports persons at University, State and National level.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gpgcmanila.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the College A national recognized centre of higher education, research, extension and training and consultancy in diversified areas making it a knowledge hub popularly known for its reputation in quality that realize the people to know and utilize their full potential and deep sense of professional ethics in national development. Mission of the college Development of the manpower by creation and dissemination of knowledge and skill in conventional and frontier areas through state of art teaching and learning, research, extension and consultancy with a high level of competence and deep sense of ethics committed to excellence, promotion of art, science and culture in order to make Uttarakhand knowledge state contributing significantly in national development. Objectives:

- Integration of pedagogy as part of teaching
- Efforts to increase in teaching days
- Growth of major/minor research projects
- Maximum efforts to get financial assistant from various agencies
- Computer literacy to the students and use of technology in office management.

Construction of Science Block and Laboratory block has been completed. Construction of Multistory building consisting Library, Reading Hall, Auditorium under RUSA Phase -1 in progress. It increases our physical infrastructure. In Academic area we got study centre of Uttarakhand Open University with following courses B.A., B.Sc., M.A. History, M.A. Economics, M.A. Political Science, M.A. Hindi, M.A. Sociology. M.A. Sociology is not in our regular course therefore those students who want to do their M.A. in sociology will be benefited.

Provide the weblink of the institution

<http://www.gpgcmanila.in>

8. Future Plans of Actions for Next Academic Year

1-Praposal for Common room for students 2-Construction of P.G.Block
 3-Construction of field, 4-Praposal of U.G./P.G. in new subject, 5-Praposal of Commerce faculty, 6-Play grond construction. 7-Construction of Staff quaters for faculty.