Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT P.G.COLLEGE MANILA**
Name of the head of the Institution	**Dr. Lalit Prabha Sharma**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**05966248123**
Mobile no.	**9719360981**
Registered Email	**gdc.manila@gmail.com**
Alternate Email	**iqac.gpgcmanila@gmail.com**
Address	**Goverment P.G.College,Manila**
City/Town	**Manila**
State/UT	**Uttarakhand**
Pincode	**263667**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Narendra Kumar**
Phone no/Alternate Phone no.	**05966248123**
Mobile no.	**9412346109**
Registered Email	**gdc.manila@gmail.com**
Alternate Email	**iqac.gpgcmanila@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gpgcmanila.in/agar-information

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gpgcmanila.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.31**	**2011**	**08-Jan-2011**	**07-Jan-2016**
2	**B**	**2.01**	**2017**	**28-Mar-2017**	**27-Mar-2022**

6. Date of Establishment of IQAC	**06-Jul-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Annual Games and Culture Programme	**09-May-2019** **2**	**200**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	RUSA one	State goverment	2015 365	36.97
College	RUSA one	State goverment	2016 365	154.7
College	RUSA one	State goverment	2018 365	16.2

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Counseling of students were done to allot subjects before admission. 2Various committee were formed for different work. Monitoring of the work done in the college. 3.College website was updated. 4.Teachers were motivated to participate in various academic activities.Many teachers attained Refresher/Work shop/Seminar etc. 5.Organise annual sports day and annual cultural programme.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Career Counseling were organised	students were benifited from Career Counseling
Counselling of students at the time of admission	Successfully done by admission committee
Teachers were encourage to attained faculty development programme /Workshop/Seminar	Teachers attained Refresher course/Work shop/Seminar
It was decided to Conduct classes in Science Block	Science Block was handed over for conducting classes
shifting library in multistory building	Library has been shifted in library block
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Principal	09-Aug-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	25-Jan-2019

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed and updated as per the UGC norms by Board of Studies of Kumaon University, Nainital which comprises senior professors of Kumaon University as well as other University of India and faculty members of goverment colleges. The University communicates the curriculum to the college through e-mails.Faculty as well as students also download curriclum from official website of Kumaon University.The heads and Teachers of different departments further ensure and deliver the curriculum to the students . Every department keep hard copy as well as soft copy of syllabus in the department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nill	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from teaching faculty and students is obtained in questionnaire mode that is statistically analyzed to get final clear feedback chart as a result. The result is also discussed further in IQAC meeting to improve the quality of teaching and other activities and to remove the weaknesses.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	Sociology	4	2	2
BA	Arts	320	129	129
MA	Hindi	40	1	1
MA	Political Science	40	20	20
MA	History	40	6	6
MA	Economics	40	5	5
BSc	PCM/ZBC	80	5	5
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	336	48	0	0	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	17	0	0	0	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Several students are enrolled in different course programmes of the college. However, the sanctioned posts for teachers is very less as compared to the student ratio. Hence, a systematic student mentoring system is not possible. But the faculty members guide their students time-to-time for solving their problems and conduct seminars related to the career opportunities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
384	17	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
19	17	2	3	10

 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nill	Nill	NIL

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2.5 – Evaluation Process and Reforms

 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
MA	Hindi/Political/Economics/History	2,4	15/05/2019	03/06/2019
BSc	PCM/ZBC	2,4,6	24/05/2019	10/07/2019
BA	Arts	2,4,6	22/05/2019	25/07/2019
MA	Hindi/Political/Economics/History	1,3	27/11/2018	13/12/2018
BSc	PCM/ZBC	1,3,5	27/11/2018	25/01/2019
BA	Arts	1,3,5	26/11/2018	24/01/2019

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 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Different departments maintain a time table for students to internally evaluate them. Various methods are adopted by faculties such as written tests, seminars, debate competition, poster presentation, group discussion, quiz competition, assignments, etc. The students are also evaluated on the basis of their class attendance, punctuality and discipline. The marks of internal assessment are added with external examination to get the final result.

 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Govt. P.G. College, Manila (Almora) is an affiliated government college and comes under rural areas of district Almora. The college prepares its academic calendar at the beginning of the session annually that comprises starting of the session, admission dates, student union election date, tentative examination schedule (for both odd and even semester sessions), number of working days and holidays. However, the changes may occur due to the changes incorporated by Kumaun University or the Government policies.

2.6 – Student Performance and Learning Outcomes

 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA	MA	Political Science	7	4	57
BA	BA	Arts	101	96	95
B.Sc.	BSc	ZBC/PCM	3	1	33
MA	MA	Hindi	2	2	100
MA	MA	Economics	1	1	100
MA	MA	History	5	4	80
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gpgcmanila.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nill	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nill	Nill	Nill	Nill
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nill	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	3	Nill
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nill	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	Nill	Nill	Nill	Nill	Nill	Nill
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	2	3
Presented papers	1	3	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

		activities	activities
One Day	NSS	2	200
One Day	NSS	2	200
Pravesh Shivir	Rovers/Rangers	2	16
Nipur	Rovers/Rangers	2	5
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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nill	Nill	Nill	0
No file uploaded.			

 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	College	Gender Issue	2	200
NSS	College	Aids Awareness	2	200
NSS	College	Swachh Bharat	2	200
No file uploaded.				

3.5 – Collaborations

 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nill	0	Nill	Nill
No file uploaded.			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nill	Nill	Nill	Nill	Nill	0
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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nill	Nill	Nill	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16.2	16.19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9209	Nill	347	Nill	9556	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nill	Nill	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	2	0	1	0	0	1	3	10	0
Added	8	0	0	0	0	0	0	0	0
Total	10	0	1	0	0	1	3	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content	
Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.17	0.17	0.48	0.48

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is governed and managed by the Uttarakhand government. The Directorate, Higher Education funds for the maintaining the academic and non-academic facilities. In the present academic year, the physical progress of different facilities in the college includes well infrastructure classrooms, library and reading room.Renovation, repair and upgradation is maintained timely such as repairing of old furniture, purchasing of new furniture, old building repair and new construction also. Reference books are issued to the students to meet the demand of their syllabus for entire term. The library is timely updated with the new reference books as per the changes in the syllabus. Students can also watch the video lectures of their respective subjects through EduSAT telecasted by the Govt. of Uttarakhand. A sports ground is available along with the volleyball and badminton courts. Intercollegiate university competition were organized once a year along with Annual Sports Day.In the starting of every session various committees were formed for various works and work has been done successfuly through these committees.

https://www.gpgcmanila.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC/ST/OBC Scholarship	8	29760
Financial Support from Other Sources			
a) National	JRF -UGC	1	275806
b)International	NIL	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nill	Nill	0	Nill
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Counseling cell	10	50	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
-	Nill	0	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	32	BA	ARTS	Govt.P.G.College,Manila	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Games and Cultural Programme	College	200

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

To ensure the participation of students in quality improvement and decision making college student union is formed annually after the completion of college admissions. The office bearers of student union are elected on the direct election basis. Each student of the college is the part of electorate. Elections are conducted as per the recommendations made by Lingdoh Committee and Student Union Manual of KUMOUN university Nainital. After formation of the student council several activities were conducted and organized by student union.Students are members of many committees.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1- Proctorial Board - The Proctorial Board is maintaining discipline in the students.Proctorial board is group of teachers from each faculty and headed by Chief Proctor, which is senior teacher of College. 2- All work in the college is done through committee.Every teacher is member of at least three committee.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Publicity of admission through the Brochure and notice board. College follows the reservation policy of the

	Uttarakhand goverment.
Industry Interaction / Collaboration	NIL
Human Resource Management	Maximum utilization of Human resource in development of College.
Library, ICT and Physical Infrastructure / Instrumentation	Library with built up area of 90.6 square meter having 9556 books
Research and Development	Faculty members are encouraged to participation and conduct of Seminars/Workshops.
Examination and Evaluation	Examinations and evaluations are followed as per Kumaon University norms
Examination and Evaluation	Lecture cum interactive methods are used for Teaching. Use of student centric learning,Seminar,debate and discussions.
Examination and Evaluation	Curriculum development is done by Kumaon University,Nainital

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	All work of Finance and accounts is done in www.ekosh.uk.gov.in

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course	1	05/09/2018	27/09/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All Scheme for Uttarakhand goverment Employee and Scheme by UGC	All Scheme for Uttarakhand goverment Employee	Scholarship for SC/ST/OBC, Tution Fee Concession

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit has been done by Physical Verification committee of the college.External audit has been done by AG Office Dehradun . AG Office Dehradun audit in year 2017 from 08/02/2017 to 21/02/2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-	0	-

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6.4.3 – Total corpus fund generated

<div align="center">0</div>

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Committee formed by Director Higher Education,Uttarakhand	Yes	Principal,Govt.P.G.College,Manila
Administrative	Yes	Committee formed by Director Higher Education,Uttarakhand	Yes	Principal,Govt.P.G.College,Manila

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.PTA discuss students performance . 2 PTA work for welfare of students . 3. PTA discuss the problem of students and find a solution.

6.5.3 – Development programmes for support staff (at least three)

Development programmes for support staff organised by HRDC,Tresuary,Directorate Higher education.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Increasing Infrastructure of the college by RUSA grant. 2. Permanant Principal takes charge. 3. Increasing in teaching staff by recruiting teachers by the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Annual Games and Culture Programme	09/05/2019	09/05/2019	10/05/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Women Day	08/03/2019	08/03/2019	100	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Lights were installed in the College Campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	Nill	Student Code of Conduct and Staff Code of Conduct are available in our website www.gpgcmanila.in

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National unity day	31/10/2018	31/10/2018	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1-College declared Campus free from Plastic 2-Use of LED bulb to save energy 3-Smoking is Prohibited in campus 4-Green and Clean Campus 5-Rain water Harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Title of the Practice: Community Engagement through NSS and Rovers/Rangers The Practice: Govt. P.G.College, Manila has a very active NSS and Roevrs /Rangers wing. Throughout the year the faculty members and the students associated with these wings engage themselves in different activities related to community engagement. These activities emphasise on development of social responsibility among the young citizens of the country. The students organize activities like tree plantation, cleanliness programs, awareness programs campaigns against addiction,Electoral literacy etc. The programs are organized on the occasion of National Festivals and other days of importance related to Universal Values and Ethics like Vijay Diwas, National Integration Day, World Aids Day, World Women's Day, ,World Yoga Day ,Environment Day etc. 2. Title of the Practice: Games and Sports Activities. Objectives of the Practice: To prepare better sports persons. The Practice: Coached and Trained throughout the year. Trainers and Coaches are either Alumni or are outsourced. Evidence of success: Selection of sizable Sports persons at University, State and National level.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://gpgcmanila.in/photogallery/rovers-rangers

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the College A national recognized centre of higher education, research, extension and training and consultancy in diversified areas making it a knowledge hub popularly known for its reputation in quality that realize the people to know and utilize their full potential and deep sense of professional ethics in national development. Mission of the college Development of the manpower by creation and dissemination of knowledge and skill in conventional and frontier areas through state of art teaching and learning, research,

extension and consultancy with a high level of competence and deep sense of ethics committed to excellence , promotion of art, science and culture in order to make Uttarakhand knowledge state contributing significantly in national development. Objectives: • Integration of pedagogy as part of teaching • Efforts to increase in teaching days • Maximum efforts to get financial assistant from various agencies • Computer literacy to the students and use of technology in office management 1 Various Program were organised through NSS /Rovers/Rangers units of the College. 2. Principal/Teacher/Research Scholars were participated in Gyan Kumbh 2018 on 3 - 4 November 2018 at Haridwar organised by Higher Education department Uttarakhand and Patanjali University. 3. Annual sports and cultural program were organised on 9-10 May 2019.Best performer male sports as well as Best performer female sports was awarded Chhatra Trophy male and Chhatra Trophy female respectively. 4. Volley ball team of College was participated in Inter Collegiate Kumaon University Volley ball (male) at Kashipur 5. Student sport team for athletic (male and female) was participated in Inter Collegiate Kumaon University athletic (male and female) meet at Rudrapur. 6. Our teachers were completed their duty successfully in General Election Lok Sabha -2019 as Zonal / Sector Magistrate. 7. Electoral literacy Club were formed in the College in reference of General Election Lok Sabha 2019. Various program of awareness about Electoral were conducted by ELC. 8. One Research Scholar in Sociology department were qualified JRF(UGC) examination. 9. Furniture for Computer Laboratory,Principal Room,and Science department were purchased from RUSA grant. 10. Ten computer desktop,Multi function Printer,Photostat and ten UPS were purchased for Computer Laboratory.Many equipment such as Wireless microphone,Wall speaker,Multimedia Projector,Interactive Board,Amplifier,Cordless/Collar mike,Dry Erase Writing Board were purchased for Smart class room from RUSA grant .

Provide the weblink of the institution
https://www.gpgcmanila.in

8.Future Plans of Actions for Next Academic Year

 1-Proposal of classes in new subject at P.G.level 2-Digitization of library and office. 3- Purchasing books for library. 4- Purchasing equipments for Smart classes and Laboratory under RUSA Grant. 5- Proposal of construction of campus Boundary wall. 6- Proposal for Construction of games field under RUSA-2. 7-Proposal of classes in commerce faculty. 8-Proposal of classes in Science faculty at P.G.level. 9-Proposal of Hostel for Students, 10- Praposal of Organising Seminar in College.