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## **A. Principal's summary**

“Learning” is, of course, the transcendent value that undergirds almost all educational activity. The purpose of research is to build on past learning to create new learning. The purpose of teaching is to improve and expand student learning. The purpose of service is to translate learning and provide learning to improve communities and citizens. All educators strongly value learning as a continuing activity for themselves and as the outcome for others of their efforts. But “learning” has been more of an implied mission in higher education than a visible mission. It is the visible mission’s research, teaching, and service that determine the policies, practices, programs, and the uses of personnel in our institutions. And it is the visible missions on which all rewards are based.

One of the highest honors that can be bestowed on a professor is that of Distinguished Research Chair. Ernest Boyer’s seminal work, *Scholarship Reconsidered*, was an attempt to right the balance that had tilted too far in the direction of traditional research over other forms of scholarship. Boyer hoped to establish “teaching” as an equal value to “research” in the reward systems of universities, but it is a purpose yet unrealized. I feel that, with few exceptions, teaching changes have not been tied to higher education’s incentive and reward system. Research remains the primary avenue to individual and institutional prestige.

It is generally inferred that learning is the primary purpose of education; but policies, practices, and value statements often reflect other priorities.

Any student of education can cite the three primary missions most often articulated: research, teaching, and service. In many universities, however, the reward system places higher value on research over teaching and service. New tenure-track faculty is often warned by colleagues and mentors against investing too much energy and time in their teaching assignments. Universities have established distinguished research chairs as a clear designation of the primacy placed on research.

In contrast, the affiliated college places such strong value on teaching that the institution is often referred to as “the teaching college.” For example, in affiliated colleges, the value placed on teaching is clearly reflected in their mission statements.

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Robert Barr, former director of institutional research and planning at Palomar College in California, says: “It is revealing that virtually every mission statement contained in the catalogs in California’s 107 community colleges fails to use the word **learning** in a statement of purpose. When it is used, it is almost always bundled in the phrase teaching and learning as if to say that, while learning may indeed have something to do with affiliated colleges, it is only present as an aspect of teaching.”

The kind of content to be addressed, how colleges are funded, and how institutions are governed are examples of key issues that must be addressed and for which principles must be designed.

We all have to make a combined effort to create a Learning College that places learning first and provides educational experiences for learners anyway, anyplace, anytime. Such a college is designed to help students make passionate connections to learning.

**(Dr. Kamla Joshi)**

**Principal**

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## Village of Goddess Manila: **MANILA**



Established in 1989, Government Post Graduate College Manila, is located in a village in Almora District of Uttarakhand. Located at an altitude of about 1850 meter above sea level it is a remote hilly area and the college campus itself is situated in a hillock on the outskirts of the village.

Initially started as Government Degree College, the college got the status of Post Graduate College in 2015. The village has been named after Goddess Manila. There are two temples of Goddess Manila namely Talla Manila and Malla Manila.

Manila is surrounded by many small villages and there are many schools.

The strength of the college has been gradually increasing. With status of Post Graduate College, the college is expected to develop as a research center.

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Ph.D. programmes are likely to be introduced. Proposals and estimates have been prepared and submitted for construction of hostels, PG block, playground, staff quarters. The college has been identified as the model college and has to be developed under the scheme RUSA.

## B. Profile of the College

1. Name and address of the college:

Name: <b>Govt. P. G. College , Manila (Almora)</b>
Address: <b>Manila (Almora)</b>
City: <b>Manila</b> Pin: <b>263667</b> State: <b>Uttarakhand</b>

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
<b>Principal</b>	<b>Dr. Kamla Joshi</b>	<b>O: 05966-248123</b>	<b>+91 9012698906</b>	<b>05966-248123</b>	<b>Jkamla9@gmail.com</b>
<b>Steering Committee Co-ordinator</b>	<b>Mr. Pawan Tamta</b> <b>Assistant Professor, Mathematics.</b>	<b>O: 05966-248123</b>	<b>+91 9759252641</b>	<b>05966-248115</b>	<b>pawantamta0@gmail.com</b>

3. Status of the of Institution :

Affiliated College  
Constituent College  
Any other (specify)

√

4. Type of Institution: **a. By Gender: Co-education**

**b. By shift: Regular.**

5. Is it a recognized minority institution? **No.**

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6. Source of funding: **Government of Uttarakhand.**

7. a. Date of establishment of the college: **07/09/1989**

b. University to which the college is affiliated: **KumaunUniversity, Nainital.**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)
<b>i. 2 (f)</b>	<b>30/06/2005</b>
<b>ii. 12 (B)</b>	<b>30/06/2005</b>

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): **No recognition**

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? **NO**

9. Is the college recognized:

a. By UGC as a College with Potential for Excellence (CPE)? **NO**

b. For its performance by any other governmental agency? **NO**

10. Location of the campus and area in sq.mts: **Rural.**

Location *	Rural
<b>Campus area in sq. mts.</b>	<b>2100m<sup>2</sup></b>
<b>Built up area in sq. mts.</b>	<b>1026.99m<sup>2</sup></b>

11. Facilities available on the campus or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities- **Available.**
- Sports facilities: Playground-**Available.** Swimming pool /Gymnasium **Proposed**

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- Hostel:
  - Boys' hostel – **Not Available**
    - Girls' hostel – **Not available.**
    - Working women's hostel – **Not available.**
    - Residential facilities for teaching and non-teaching staff (give numbers available): **Not Available**
    - Cafeteria – **Not Available.**
    - Health Centre – **Not available.**
  - (First aid, Emergency care facilities are available on demand)
    - Facilities like banking, post office, book shops: **Not Available**
    - Transport facilities to cater to the needs of students and staff: **Not available.**
    - Animal house: **Not Available.**
    - Biological waste disposal: **Within the college premises.**
    - Generator or other facility for management/regulation of electricity and voltage:  
**We have 01 Generators for power backup: 62.5 KVA and 01 Generator (250 KVA) is proposed.**
    - Solid waste management facility: **Available.**
    - Waste water management: **Available.**
    - Water harvesting: **Available.**

### 11. Details of programs offered by the college (2015-16)

S.N.	Program Level	Name of the Program/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned students admitted strength	No. of students admitted
1.	Under Graduate	B.A.	03 Years	10+2	Hindi &	As per Govt. Norms	304
		B.Sc.			English	As per Govt. Norms	16
2.	Post-Graduate	M.A.	04 Semesters	Graduation	Hindi & English	25 in each dept.	18



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3.	Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
<b>Science</b>	<b>Physics, Chemistry, Math, Botany, Zoology.</b>	Nil	Nil
<b>Arts</b>	<b>Sociology, History, Political science, Geography, Hindi, English, Sanskrit, Economics.</b>	<b>History, Political Science, Hindi, Economics.</b>	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, and M.Com...)

a. annual system	02
b. semester system	04

17. Number of Programmes with

a. Choice Based Credit System	Nil
b. Inter/Multidisciplinary Approach	Nil

18. Does the college offer UG and/or PG programs in Teacher Education? **No.**

19. Does the college offer UG or PG program in Physical Education? **No**

20. Number of teaching and non-teaching positions in the Institution including the visiting faculties.

Positions	Teaching faculty			Non-teaching	Technical staff
	Professor	Associate Professor	Assistent Profes		

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					sor		staff			
	M*	F*	M*	F*	M*	F*	M*	F*	M*	F*
Sanctioned by the State Government					15		20			
Recruited	--	--		01	03	01	07	02	---	---
Yet to recruit	10				11					

\*M-Male \*F-Female

### 21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
<b>D.Sc./D.Litt.</b>							
<b>Ph.D.</b>				01	01	01	03
<b>M.Phil.</b>					01		01
<b>PG</b>					01		01
<b>Temporary (Contract) teachers</b>							
<b>Ph.D.</b>							M- 06 F- Nil
<b>M.Phil.</b>							--
<b>PG</b>							--

### 22. Number of Visiting Faculty /Guest Faculty engaged with the College. Nil

### 23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
<b>SC</b>	67	56	63	57	59	52	47	49
<b>ST</b>	--	--	--	--	---	----	--	--
<b>OBC</b>	04	07	03	09	03	06	03	03
<b>General</b>	152	291	141	286	97	254	85	239
<b>Grand Total</b>	577		559		471		426	



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29. Is the college applying for  
Re-accreditation : YES. Cycle 2
30. Date of accreditation\*
- Cycle 1: **(30/11/2010)** Accreditation Outcome/Result...**B.**
31. Number of working days during the last academic year. **180 Days.**
32. Number of teaching days during the last academic year : **165 Days.**  
*(Teaching days means days on which lectures were engaged excluding the examination days)*
33. Date of establishment of Internal Quality Assurance Cell (IQAC)  
IQAC : **06-07-2012.**
34. Details regarding submission of Annual Quality Assurance Reports  
(AQAR) to NAAC.  
AQAR (i) :- 30/10/2007  
AQAR (ii) : **Yet to be submitted (Expected in November 2015).**

## C. Criteria-Wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### Vision of the College

A national recognized centre of higher education, research, extension and training and consultancy in diversified areas making it a knowledge hub popularly known for its reputation in quality that realize the people to know and utilize their full potential and deep sense of professional ethics in national development.

#### Mission of the college

Development of the manpower by creation and dissemination of knowledge and skill in conventional and frontier areas through state of art teaching and learning, research, extension and consultancy with a high level of competence and deep sense of ethics committed to excellence , promotion of art, science and culture in order to make Uttarakhand knowledge state contributing significantly in national development.

#### Objectives:

- Integration of pedagogy as part of teaching
- Efforts to increase in teaching days
- Growth of major/minor research projects
- Maximum efforts to get financial assistant from various agencies
- Computer literacy to the students and use of technology in office management.

- 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- Development and deployment of action plans for effective implementation of the curriculum.
- Every teaching department plans, implements and monitors all the academic and co-curricular activities.
- A departmental meeting is held at the beginning of the academic year for

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distribution of teaching assignments among the individual faculty members.

- The teachers submit a teaching plan with provisions for periodical evaluation of the students.
- At the middle of the semester and before the term-end exams, a review meeting is held for progress of teaching and time bound completion of syllabi. Efforts are taken for effective teaching to achieve the objectives of the curriculum through Field visits, industrial visits.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The Principal of the institution recommends the list of the lecturers who need to undergo Orientation or Refresher courses as when required through various Academic Staff Colleges of various universities. Apart from this, the institution encourages its faculty members to participate in National and International Seminars, Conferences and Workshops.

1.1.4 Specify the initiatives taken up or Contributions made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University.

The institution is following the curriculum provided by the affiliating Kumaun University, Nainital both for conventional and re-structured courses to meet the needs of the students and the society at large. For effective delivery of the curriculum various departments took initiatives to ameliorate the teaching and learning process.

- Annual curriculum plan is prepared
- Department wise, subject wise curriculum Plans are prepared
- Classroom teaching
- Departmental Councils
- Students seminars
- **Use of ICT:**

2 LCD Projectors have been procured by the College. The internet facility is available in the college.

### **Field trips :**

To provide real life experience, the Geography students were taken to vocational organizations.

### **Project works:**

All Post-Graduate students are given student project works guided by the concerned faculty members.

### **Remedial classes:**

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Below average students are supported with remedial classes and study material.

- 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The institution interacts with beneficiaries through field trips to the industries, Research bodies and Universities. Further Guest lectures are arranged by inviting experts from these bodies. It helps the students to improve their learning skills

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Senior staff members are the members of Broads of Studies of Kumaun University, Nainital. Also the student's feedback is forwarded to the University for Consideration for the development of the curriculum particularly in re-structured courses. And also the suggestions of its staff members are sent to the Boards of Studies of affiliating University in the development of the curriculum.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The university prescribes the syllabi and the college has its nominal role in framing the syllabi except the suggestions made by the Board of Studies.

- 1.1.8 How the institution strives to achieve the stated objectives by supplementing the University syllabi with enrichment courses for the holistic development of the students.

Whether the objectives are being achieved or not is monitored by:

- Periodic evaluations by conducting tests, oral examinations, class-room interactions and analysis of the exam results are used as tools for determining whether the students are responding to aims and objectives of the curriculum.
- Feedback from the Peers, Guest and Visiting lecturers is also used for ensuring the achievement of course objectives.
- Interaction of students within and outside the class rooms.

## 1.1 Academic Flexibility

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- Academic flexibility is as per the University norms for Under Graduate and Postgraduate students.
- Any Graduate can take admission to MA.
- A student at second year Arts can change the specialization at final year by opting additional papers of second year at the final level.
- Science students have adequate number of optional subjects to choose from Chemistry, Zoology, Botany, Mathematics, Chemistry and Physics, at the first year of the UG program.
- A HSC science student can take admission to first year Arts degree program.

### 1.2.1 Goals and Objectives of Add-on courses:

- To give an impetus to economic development through inculcating need-based skills among the students.
- To boost employability and develop entrepreneurship qualities.
- To impart knowledge that will help the students in their family profession.
- Soft Skills Development is the course for development of communication Skills and inculcating a positive attitude in the students

### 1.2.2 Does the institution offer programs that facilitate twinning /dual degree?

**No.**

The College does not offer dual degree programs as per Kumaun University norms; no student can concurrently take admission for two programs.

### 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

- Range of Core /Elective options offered by the University and those opted by the college
- Choice Based and range of subject options
- Courses offered in modular form
- Vocational and Skill Enrichment courses

As an affiliated college we do not have much academic flexibility like choice-based credit system, etc.

### 1.2.4 Does the institution offer self-financed programs? If yes, list them and indicate how they differ from other programs, with reference to admission, curriculum, fee structure, teacher qualification, salary etc: **No**

### 1.2.5 Does the college provide additional skill oriented programs, relevant to regional and global employment markets? If yes 'provide details of such program and



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the beneficiaries: **Yes**

**There is a one year diploma course in Tours and Travel Management and a diploma course in Journalism.**

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If yes, how does the institution take advantage of such provision for the benefit of students?

The affiliating university is offering conventional, restructured and self-financed UG, PG and research programs through conventional mode. The affiliating colleges have also been provided this facility. However the college has a recognized study center of IGNOU under Convergence Scheme and Uttarakhand Open University.

## 1.3 Curriculum Enrichment

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programs and Institution's goals and objectives are integrated?

Keeping in view of the goals and objectives of institution, socio-economic conditions of students, and conditions of region, demands of industry and on the basis of feedback taken from all the stakeholders the college provides suggestions to the Boards of Studies of concern departments to include the suggestions in the curriculum.

- 1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The institute prepares the students to face the ever changing markets, so that enrich themselves by doing project works, group discussions, student seminars and quiz competition. Further, the students are provided the necessary skills through soft skill teaching for facing the dynamic employability market. In addition, the students were given necessary guidance and skills to face the interviews and to get the job by the Career and Counseling cell.

- 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- Through Women Empowerment Cell (WEC), the girl students are made aware of their rights for women along with men;
- Department of Chemistry is campaigning for minimum usage of plastics and advocating for water harvesting. Science departments are tapping roof water and using as a substitute for distilled water.
- We are conducting essay writing, elocution, and quiz competition for inculcating awareness among the students.
- Human Rights Day is organized by the NSS on 10th December to create

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awareness about human rights.

- Through NSS and Red Ribbon Club organized AIDS awareness programs
- Though NSS and Consumer Club organized an awareness program on Consumer Rights.
- NSS organized awareness program on Health Education and RTI.
- The students learn working knowledge of computer and internet browsing
- Bright students are encouraged and guided to use Power Point Presentations in student seminars.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values
- employable and life skills
- better career options
- community orientation

Through Indian Heritage and Culture classes, NSS activities, moral and ethical values are inculcated amongst the students. Through NSS, Pink Ribbon Club, Red Ribbon Club, Eco-club community outreach programmes such as Blood donations, AIDS awareness, Health Education, Face lifting of community are arranged.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

After taking the feedback from the stakeholders of the institution the following facilities are provided for the enrichment of curriculum

- Remedial classes for slow learners
- Slip tests and Unit tests for continuous evaluation
- Student seminars, Group discussions for participatory learning
- Field trips
- counseling services
- student project works

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- The institution collects the feedback from the stakeholders and communicated to faculty through College Planning and Development Committee in association with IQAC.
- Results are analyzed and accordingly remedial classes are arranged.
- Selections of students to jobs and further studies are monitored.

## 1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the

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curriculum prepared by the University?

At institutional level the curriculum provided by the university is discussed at length and the inputs of the feedback are sent to the Boards of Studies of the affiliating university for consideration. In this regard, the institution plays a limited role in framing the curriculum.

- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If yes, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, there is a formal feedback mechanism in the institution. The feedback is communicated to the university through the Principal. As there is no flexibility to change the broader framework, of the curriculum, at the institutional level, certain steps are taken such as using Power point presentations / Overhead projectors, LCD projectors/ Audio-visuals thus the curriculum supplemented by using ICT.

- 1.4.3 How many new programmes/ courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

No vocational programme could be launched because of low participation of the students but after getting the status of Post-Graduate College the participation of the students has increased. A new programme namely Project-Utkarsha is about to start for enhancing the skills like personality development, awareness in retail marketing, and entrepreneurship among the students. One year diploma course in Tours and Travel Management is running in the college. A diploma course in Journalism has been started in 2015-16.

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## CRITERION II: TEACHING-LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

#### 2.1.1 How does the college ensure publicity and transparency in the admission process?

The institution follows the admission schedule given by the affiliating university. The admission schedule is displayed on the notice board and also the courses offered the availability of the seats and also the seats reserved against each of the reserved category. Thus the entire admission process is done fairly and transparently.

- Press & media
- Competent Faculty members
- Students generally approach the authorities of the college for admissions
- Brochure
- Website
- It is the only Government college in the town
- Reputation of courses & results

#### 2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

As per the Kumaun University, Nainital rules for Admission.

#### 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

All the affiliating colleges of the University follow the same admission rules prescribed by the University at the very outset of the academic session. The minimum cut off are 40 % for B.A, 45% and 45% for B.Sc. but if the seats remain vacant we consider the students of lower percentage also.

#### 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If yes what is the outcome of such an effort and how has it contributed to the improvement of the process?

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The College has an Admission Committee headed by the Principal to look into the matters related to admission and the committee ensures that the University Admission rules are duly followed. The suggestions of the Admission Committee are used to do away with loopholes of the admission processes.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

Reservations of seats in admissions under these categories are provided as per the reservation rules of the State Government and also in accordance with the provisions laid down by the affiliating University.

- Offering scholarships to SC & ST students.
- Remedial classes for SC, ST & OBC students.
- Special care for Physically Challenged students by providing special class rooms in the ground floor.

2.1.6 Provide the details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

There has been a sharp decline in the student enrollments particularly at the PG level primarily due to the commencement of the semester system for regular students, and so most of the students prefer to appear at the examinations (in non-practical subjects) as private candidates. In recent years new colleges have been started in the neighboring areas so most of the student seeking admission to the colleges which are nearer to their villages. After getting the status of the Post-Graduate college an awareness campaign has been launched in neighboring villages to enroll students in PG classes.

## 2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

The physically challenged students are advised to make use of free ships provided by the Government of India and the State Government. In this

college such students do not feel any inconvenience as the library is located on the

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ground floor. And in the specific cases, if there are physically challenged students in a class, for classes are arranged on the ground floor. Motivational classes are conducted by the faculty members.

- 2.2.2 Does the institution assess the student's needs in terms of knowledge and skills before the commencement of the programme? If yes give details on the process.

Yes, based on the entry level marks in different subjects the interaction session are arranged, border line students are identified and extra remedial and tutorial classes are arranged to link up to the plus two syllabuses to UG syllabus.

- 2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.

To bridge the knowledge gap special classes are conducted in the case of English subject as majority of the students come from rural areas with Hindi as their medium of instruction. To enrich them in English subject English classes were conducted. Remedial courses were organized to overcome the mistakes done by the students. The enrichment courses for the bright students are organized so as to ensure their successes which include Quiz competition, Essay writing Competitions, seminar, Group Discursion and Group projects etc.

- 2.2.4 How does the college sensitize its staff and students on issues such as gender inclusion, environment etc.?

The college sensitizes its staff and students by conducting awareness program workshops on issues such as gender inclusion environmental awareness. These programs are undertaken by women Empowerment Cell, Red Ribbon club, NSS.

- 2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified on the basis of marks scored by them in home and university exams. Such active students are selected and –

- Encouraged to participate in seminars, group discussions, group projects, quiz Competitions etc.
- Coaching classes are conducted for NET and various competitive exams.
- Interaction sessions are arranged with researchers and eminent academicians of institutes of Higher learning.
- Special interaction sessions are arranged with alumni and the immediate seniors of this college who are pursuing higher education so as to motivate the students.
- Interaction is arranged with alumni job holders to bring awareness on various job opportunities.

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2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

- The institute collects the data of irregular students from the attendance register and a dropout register is maintained in Science and Arts.
- The lecturers of this college visit the villages to counsel them to attend the college. And also peer groups are involved to do peer counseling on the importance of education.
- In case of girl students the Women empowerment cell counsels and explains them on how women attain empowerment through education.
- Special classes are conducted for slow learners to improve their performance and to minimize the dropout rate.

## 2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- Institutional and departmental, annual curricular plans are prepared. Almanac and academic calendar supplied by the Directorate of Higher Education.
- Blue print: short answer questions, long answer questions and objective type Questions are identified and communicated to the students.
- Old university question papers and model papers are given to the students for Practice.

How does IQAC contribute to improve the teaching –learning process?

IQAC, in association with various committees develop the action plan for the academic year taking guidelines from the almanac provided by the Directorate of Higher Education and affiliating Kumaun University. It includes the student representatives in decision making.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- Assignments are given
- Lecture cum interactive method of teaching is followed.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Apart from the textbooks, they are advised to visit the library and refer the scientific magazines, browse internet that expose them to the world of knowledge. Through the research and development cell the advanced learners are

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encouraged to take up study projects of their respective subjects. They are motivated to participate in educational tours such as visiting Institutes of Higher learning, Research bodies, and Financial and Insurance institutes. By asking the students to prepare models and exhibits of their respective subjects, they are encouraged to be lifelong learners and innovators.

- 2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Apart from black board teaching the Power Point Presentations is used for effective teaching. Students are provided e-books & assignments on storage devices

- 2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students are exposed to advanced level of knowledge and skills as the departments arrange expert lectures, conduct seminars, workshops, etc. Large numbers of faculty have been attending orientation and refresher courses, seminars and workshops. Students visit the library where e-books are available.

- 2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/ academic advise) provided to students?

All lecturers counsel and sensitize the girl students on gender specific problems. Through informal ward counseling system every student is free to approach the mentor (faculty members). Through SC-ST Remedial classes and coaching for various competitive examinations many students have been directly benefitted this year.

- 2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The institution encourages its faculty to adopt innovative practices in teaching like

- Lecture method
- Group discussion method
- Question answer method
- Student centric learning methods are being followed
- Using teaching aids like molecular models
- Using bio-Visual charts
- Using power point presentations



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2.3.9 How are library resources used to augment the teaching-learning process?

The Library is kept open before and after teaching hours for the faculty and the students to make use of it effectively. Through book lending system students can take books of their choice to home for enhanced learning. Each student is given four books and also there is an exchange facility.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘\_yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, due to unforeseen loss of working days, it is difficult to complete the syllabus in time which was compensated by taking extra classes in zero hours and holidays. The classes are compensated by attending college on selected public holidays and also by arranging guest lectures, extension lectures, etc.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The quality of teaching learning process is monitored and evaluated through the following records:

- By getting students feedback informally.
- IQAC monitors and evaluates all the teaching and learning activities through various committees and Head of the Departments.
- The IQAC conducts internal academic audit of all the departments
- The Directorate of Higher Education conducts academic audit to evaluate the performance of teaching and learning.

## 2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	--	01	01	02	04
M.Phil.	--	--	--	--	01	--	01
PG	--	--	--	--	01	--	01
<b>Contract teachers</b>							
Ph.D.	--	--	--	--	06	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--

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- 2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Due to repeated requests of the college, in the last two years 02 permanent Assistant Professors were posted in this college by the Government of Uttarakhand in addition to existing contract and guest faculties.

- 2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

- a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
---------------------------------------	-----------------------------

Academic Staff Development Programmes	Number of faculty nominated
HRD programmes	--
Orientation programmes	<b>02</b>
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / winter schools, workshops, etc.	<b>01</b>

- b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning process:

- Teaching learning methods/approaches
- Handling new curriculum
- Content/knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- Audio Visual Aids/multimedia
- Teaching learning material development, selection and use

The institution organizes faculty training internally to empower and enable them for improved teaching and learning such as teaching-learning, pedagogy methods, knowledge management, assessment, audio-visual aids, use of multimedia, DTP, teaching material development etc.

Example: IQAC organized workshops on computer fundamentals and

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preparation of Power Point Presentations to faculty through internal resources

c) Percentage of faculty

- invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies  
**10%**
- participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies  
**75%**
- presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies  
**50%**

2.4.4 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The institution encourages the teachers to apply for Minor and Major Research projects and also to pursue research work. It also encourages, the staff to present papers (research) at National and International seminars. have not been recognized as a research center till now but after getting the status of Post-Graduate college we are looking forward to start Ph.D programmes.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

The faculty members at present do not fulfill the pre-conditions to receive awards.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- The principal with the help of IQAC analyses the students feed forms. And the feedback is communicated to the teachers concerned for self-evaluation. Accordingly, the teachers themselves adopt suitable methods of teaching.
- External Academic audit by the Directorate through ACR.

## 2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

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- The university frames the evaluation process. The same is communicated to the staff, students and stakeholders through website, college magazine AKSHARA and displayed on the notice board.
- Past years Question papers are supplied to students. The performance of students is evaluated annually.
- Supplementary evaluation method is followed to evaluate the performances of failed candidates and those who do not appear for exams due to various reasons.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Kumaun University, Nainital has adopted the UGC three section examination papers (MCQs, Short answer & Long answer). However, we have internally adopted:

- Qualitative assessment for Projects and Seminar for Postgraduate Students
- Question Bank for Part A of the summative question paper which includes MCQs only

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The Principal, through IQAC and various committees ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

For formative evaluation students are asked to participate in seminars, group discussions, projects, quiz programs or in any other activity to improve their skills. For summative evaluation soon after completion of the chapter, the students are asked to write slip tests, unit tests, term exams and assignments or any other activity related to the topic to improve their knowledge. It resulted in achievement of more P.G seats in various other seats of learning and good results. The result of the Institution is more than the University average.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme?

The institution ensures better performance of its students through various tests and assignments, whose outcomes are encouraging and are reflected in the Departmental Profiles.

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2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight-ages assigned for the overall development of students (weight-age for behavioral aspects, independent learning, communication skills etc.

- Objectivity in evaluation of answer sheets is strictly followed by the university and institution.
- Marks are allotted on the basis of independent learning
- By viva-voce, group discussion, debates, communication skills of the students are assessed
- Awareness is created among the students about career, PG seats and job Recruitments by conducting model tests for competitive examinations.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes, by conducting slip tests, student seminars, group discussions, quiz programs and analyzing the results- the entry level behavior is compared with the exit level behavior.

1. Unit / Internal Assessment tests
2. Practical's
3. Seminars
4. Projects

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and the University level?

The academic coordinator along with its committee members under the chairmanship of Principal address the grievances of students pertaining to exams and evaluation. The grievances are spelling mistakes in their memos, wrongly entering of marks, late fee payments, shortage of attendance, etc.

### **2.6 Student performance and Learning Outcomes**

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Learning outcomes are communicated through various mechanisms:

1. Results
2. Progression to PG Courses.
3. Self-Employment.
4. Self-confidence.
5. Ethical values.
6. Alumni meet.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The syllabi and classroom activities are scheduled and the same are followed. In addition to curriculum, special awareness programmes such as coaching

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classes for competitive exams, Remedial and Tutorial classes are also conducted.

- 2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

Restructured courses like DCA, Diploma in Office Management, TTM, DTS, Eco-Tourism, and P.G. Diploma in Yoga & Alternative Therapy prepare the students to get jobs in the present competitive environment. Further the UGC sponsored Career and Counseling Cell is also offering student-support services.

- 2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

Track record of the former-students is maintained to motivate the new learners. Further sessions are arranged with the best performers. The feedback taken from the outgoing students is also used. Alumni, PTA, CPDC meetings are also useful in this regard.

- 2.6.5 How does the institution monitor and ensure the achievement of learning outcomes.

Through IQAC and various Academic committees, the learning out comes are assessed by maintaining the list of track record of the ex-students who get admitted in institutes of Higher learning and also maintaining the list of those who got jobs.

- Analysis of results
- Alumni feedback
- Employment opportunities
- Further educational opportunities, etc.

- 2.6.6 What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The graduate attributes like punctuality, serving the community, participating in social awareness programs are ensured through NSS, Red Ribbon Club, and Eco Club. The above qualities are rendered through moral lectures and community outreach programmes.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

**The Institution keeps in touch with the progressive institutions of the country to introduce innovative method in teaching, learning and evaluation. Periodic review is done on the existing teaching, learning and evaluation through an introspective critical assessment.**

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## CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 Promotion of Research

**3.1.1** Does the institution have recognized research center/s of the affiliating University or any other agency/organization?: **NO**

We have recently got the status of P.G College and faculty members engaged in Post-Graduate programs are on contract basis therefore the center was not recognized as research center. After getting the Post-Graduate status we are looking forward to start Ph.D. programmes.

**3.1.2** Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact: **NO**

**3.1.3** What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?  
The principal investigators are given full autonomy and are provide all available infrastructures.

**3.1.4** What are the efforts made by the institution in developing Scientific temper and research culture and aptitude among students?

In accordance with the syllabi, students are supposed to submit Dissertation and Project reports in every semester of the Post Graduate programme. The UG students are actively encouraged to prepare projects.

**3.1.5** Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual collaborative research activity, etc.

Kumaun University, Nainital Conducts Pre-Ph.D. Examination and the qualified scholars are allotted to the faculty members in various departments on choice and availability basis. We have got the status of Post Graduate college only in 2015 therefore Ph.D. students were not allotted to the departments yet.

**3.1.6** Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- UGC sponsored workshop on Education Innovation has been organized by Dr. Kamla Joshi.
- Dr Kamla Joshi organized two days workshop on Disaster Management sponsored by UGC.
- There has been a research project in the department of Geography funded

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by ICSSR.

**3.1.7** Provide details of prioritized research areas and the expertise available with the institution. : **N.A.**

**3.1.8** Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Eminent Researchers are invited in our College by the various Departmental Councils, Workshops, Seminars and Special lectures.

**3.1.9** What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

**No faculty has utilized such leave.**

**3.1.10** Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Through NSS awareness is crated on the HIV-AIDS, Health Education, Superstitions, the use of bio fertilizers and the importance of organic farming. Sociological Research is of immense use for the case study and databank.

## **3.2 Resource Mobilization for Research**

**3.2.1** What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no special provision of grant for research activities in the College.

**3.2.2** Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no independent provision in the institution to provide seed money to the faculty members for research.

**3.2.3** What are the financial provisions made available to support student research projects by students?

There is no financial provision from college to undertake and to support the student projects. They have to do it on their own.

**3.2.4** How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.



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The inter-disciplinary research is encouraged through students Project Reports and Dissertations.

- 3.2.5** How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution permits the staff and students to use the facilities like internet, laboratories, library for study and research work.

- 3.2.6** Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes give details.

The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

- 3.2.7** Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

**A project is running in the department of Geography by Dr. Anurag Srivastav. The project is funded by ICSSR and the grant of Rs. 6,00,000 has been received.**

## 3.3 Research Facilities

- 3.3.1** What are the research facilities available to the students and research scholars within the campus?

Being a Graduate college till now we could not have enough research facility for the students. After getting the Post Graduate courses now we are planning to develop research facilities.

- 3.3.2** What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

We are organizing various seminars/conferences to promote students for research. A research project is running in the department of Geography.

- 3.3.3** Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If yes, what are the instruments/ facilities created during the last four years.

The institution has not received any such grant till now.

- 3.3.4** What are the research facilities made available to the students and research

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scholars outside the campus / other research laboratories?

Our students and research scholars can utilize the facilities available at the affiliating University and also other institutions and universities with prior permission.

### 3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Our College provide library, e- books, reading room, NRC, internet, Xerox facilities.

### 3.3.6 What are the collaborative research facilities developed/created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technologies, etc.

There are no collaborative Research facilities available in the college.

## 3.4 Research Publications and Awards

### 3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development

Major Research achievements:

The College encourages and facilitates faculty members to make major paper presentations and publications of their research work in regional, national and international conferences.

### 3.4.2 Does the Institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institution does not publish any research journal.

### 3.4.3 Give details of publications by the faculty and students:

- Publication per faculty: **05 (Total Publications: 56, Total No. of Faculties: 11).**
- Number of papers published by faculty and students in peer reviewed journals (national/international) : **06.**
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete,

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Dare: **05**

Database - International Social Sciences Directory, EBSCO host, etc.) :

Monographs: **Nil.**

Chapter in Books: **01.**

Books Edited : **Nil.**

Books with ISBN/ISSN numbers with details of publishers: **02.**

Citation Index : **02.**

SNIP: **Nil.**

SJR: **Nil.**

Impact factor: **0.9**

**(Details are provided in the Departmental Profile)**

### 3.4.4 Provide details (if any) of

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

**Dr. Kamla Joshi has received state level Vivekanand award for her contribution to NSS.**

**She has received Tilu Rauteli award also for her contribution to the literature.**

- Incentives given to faculty for receiving state, national and international recognitions for research contributions:

## 3.5 Consultancy

**3.5.1** Give details of the systems and strategies for establishing institute-industry interface? : Nil ( We do not have professional courses to establish institute-industry interface)

**3.5.2** What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

College faculty can offer consultancy on voluntary basis and as on when required. There is no established policy of the institution to promote consultancy services.

**3.5.3** How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Voluntarily and need based outsourcing is facilitated.

**3.5.4** List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Institute does not provide any consultancy service.

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- 3.5.5** What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Institute does not provide consultancy services.

## **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

- 3.6.1** How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college promotes institution-neighborhood-community network through National Service Scheme (NSS), Rovers & Rangers, Eco Club, and Red Ribbon Club. The College has two NSS units. These NSS units are organizing 7-day winter special camps every year in neighboring villages. As part of special camping, NSS volunteers in association with Eco Club, and Red Ribbon Club, local youth and villagers organize rallies, meetings, and door to door campaigns on several social evils such as untouchability, AIDS awareness, Health education, Superstition, Literacy, Human rights, community development, personality development.

- 3.6.2** What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The National Service Scheme (NSS) organizes meetings on Human Rights, rallies on important issues such as AIDS awareness, National Integration, Environmental Protection. NSS also conducts Blood donation camps.

- 3.6.3** How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Informal feedback from the students, alumni, PTA, is taken once in a year to get the perception on the overall performance and quality of the institution. The Directorate of Higher Education instructs on short comings to improve Academic quality of the institution.

- 3.6.4** How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

There is a budgetary provision for field trips and extension lecturers in UGC fund. NSS get funds for regular activities and special camps from government through affiliating university.

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Serial No.	Year	Budgetary Details
1.	2011-12	Rs. 79,633/-
2.	2012-13	Rs. 79,650/-
3.	2013-14	Rs. 79,583/-
4.	2014-15	Rs. 79,643/-

**3.6.5** How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The institution encourages the students to take part in special national integration camps by NCC and also one day camps organized by Red Ribbon Club and Women Empowerment Cell to bring awareness among the people on women health problem. NSS volunteers get incentive & weight-age at various occasions.

**3.6.6** Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Local Revenue, Social Welfare and Police departments have been assisted by NSS who submit their surveys and reports on request.

**3.6.7** Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Students gained practical knowledge and real life experience while conducting surveys and preparation of report by the extension activities. Students acquire the moral values, dignity of labor, inter personal relations with these extension activities. They gained life skills and learnt living with community.

**3.6.8** How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development?

Detail on the initiatives of the institution that encourage community participation in its activities?

While conducting NSS special camps villagers and local youth are involved in community development programmes. Institution encourages the participation of Community Club, Eco Club, Women Empowerment Cell, Red Ribbon Club, create awareness programmes to Self Help Groups in various localities.

**3.6.9** Give details on the constructive relationships forged (if any) with other

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institutions of the locality for working on various outreach and extension activities.

The institution maintains constructive relationships with Banks, LIC and Civil Administration including Forest Department for various sponsorships for our outreach and extension activities.

- 3.6.10** Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Swamy Vivekanand NSS State Level awards given to Dr. Kamla Joshi.

## **3.7 Collaboration**

- 3.7.1** How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

There is no institutional collaboration with the research laboratories and industries. However, individual faculty members collaborate and interact with research laboratories and industries for their research requirement with permission.

- 3.7.2** Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The institution has not entered any MOUs / Collaborative arrangement with any institution of National importance.

- 3.7.3** Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories/library/ new technology /placement services etc.

There has not been any such interaction.

- 3.7.4** Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- 1. Dr. Alok Srivastav, Senior Scientist, NBAIMC ( A unit of ICAR, New Delhi), Mau UP.**
- 2. Dr. Chandra Ram, Principal, Gov. P.G. College, Ranikhet, Almora.**
- 3. Dr. Raghuvar Chandra, Head Department of Geography, S.S.J. Campus Nainital, Kunmaun University.**
- 4. Dr. Abhishek Chandra, Research Scientist, Department of Botany,**

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**Delhi University.**

- 5. Prof. Rathindra P. Sen, Dean of the faculty of social sciences, M.G. Kashi Vidyapith, Varanasi.**
- 6. Dr. Abha Mittal, Associate Professor, Department of Economics, Maharaja Agrasen College, University of Delhi.**
- 7. Dr. Arun Julka, Associate Professor, Department of Economics, Maharaja Agrasen College, University of Delhi.**

- **A National Seminar was organized on Climate Change by Department of Geography funded by ICSSR February 2014.**
- **A National Seminar on Socio-Economic development of Hilly region in Uttarakhand held in November 2014, funded by ICSSR, organized by Dept. of Economics.**

**3.7.5** How many of the linkages/collaborations have actually resulted in formal

MOUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

There is no MOUs or formal agreement for such linkage or collaboration as the institution offers only graduate courses. Some

teachers of the College participate in the curriculum development process through Board of Studies meetings of the University. Some teachers of the College had been pursuing research collaborations with research establishments/laboratories under certain terms. But there has been no MOU or formal agreement.

**3.7.6** Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

At present the institute has no linkages or collaborations but after getting the

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status of Post-Graduate College new professional courses are proposed and we are looking forward for such collaborations.



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## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Policy of the college is to upgrade and enhance infrastructural facilities to meet the growing needs of the college in the Teaching-Learning process deriving benefits that would deliver better value for money, enhanced quality services, reduction in duplication of work and increase in efficiency.

The **Recent Initiatives** taken by the college are given below:

- The College has been enhancing its Audio visual resources in the past few years. We possess two mobile LCD projector with suitable accessories to ensure that ICT enabled teaching resources are used more frequently.
- In the wake of the severe power crisis faced by the state, stand by UPS units and Gen-sets are in use as replacements.
- A multi-conferencing facility has been in use through EDUSAT lab.
- The College is continually updating its automation facilities, upgradation in large scale is proposed under **RUSA**.

#### 4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC Boys and Girls Unit, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

This college is well equipped with physical infrastructure with sufficient classrooms, laboratories, staff room, principal's room, and administrative rooms for non-teaching staff, library, reading room, a ladies wash room, a seminar hall.

We have the appropriate facilities for sports and games, cycle stand, open dais for conducting cultural activities, a computer labs to provide hands on experience to the students.

#### 4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years

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(Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

- Reading room in the library
- Preparation room in laboratories
- Chemistry UG Lab
- Herbarium room in Botany
- Conference room- 01
- EDU-SAT lab
- Audio-visual equipment's in various departments
- New PG Block Proposed
- One Gen-set
- Beautification & Fencing of the campus

The time table is drawn by the institution in such a way that almost all the physical infrastructures are optimally utilized.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

For the sake of physically disabled Students College has constructed ramp at the entrance, Library is housed on the ground floor. Class rooms and Examination are made available on the ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available for 80 inmates.
- Recreational facilities, gymnasium, yoga center, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Library facility in the hostels
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy
- Constant supply of safe drinking water
- Security

#### **Facilities provided in the Hostel**

- Bed, study table, chair and shelf for each student
- Television and Computer facilities in the hostel
- Telephone Facility with the warden
- 24-Hours Water Supply
- 24-Hours Power Back-up

The college is situated in the remote area and we do not have the hostel facility in the college. The town do not have water supply still we ensure water availability through natural resources in the neighborhood.

We have UPS and one Gen-Set to ensure 24 hours power supply.

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- 4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

First aid is provided in the College itself. However, the Government hospital is located just within a Km. from the college campus to take care of the students in case of any eventuality.

- 4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The institution has a space for IQAC, NSS, Grievance Redressal cell, Women Empowerment cell, Career and Counseling cell and Placement unit. Students have lot of opportunities to present their problem in front of the in-charge at any time.

The College does have a Canteen to meet the refreshment demands of the students and the faculty members.

## 4.2 Library as a Learning Resource

- 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

This institution has an advisory committee, which renders its service for proper functioning of the library and to fulfill the needs of students from the library. In this committee the Principal acts as the Chairman and one senior faculty member acts as the convener. Members are drawn from the science, commerce and arts departments. It also advises on the method of expenditure, library timings, student services and maintenance of the reading room. The committee provides internet facility, competitive magazines section, and contemporary journals and books section and also the Xerox facility. The library ensures access and security of materials through non-teaching staff. Further it is under the purview of the college security with proper firefighting system.

### Library Committee:

- Dr. Kamla Joshi, Chairman
- Dr. Geeta Pant, Coordinator
- Dr. Pawan Tamta; Member.
- Dr. Yogesh Chandra; Member.
- Dr. Vikas Ranjan; Member.

### Duties of the Committee:

- Committee monitors the utilization of allotted budget
- Conducts periodic meetings and recommends the purchase of new arrivals of Books, Magazines, Periodical and etc.,

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- Identify the outdated books to weed out
- Monitors the staff and students and visitors register
- Recommends for the modification of the timing as per the academic schedule

### 4.2.1 Provide details of the following:

- Total area of the library (in Sq. Mts.)—**120 Sq. Mts.**
- Total seating capacity: **25**
- Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- Working hours of the library are 09:00 am to 05:00 pm everyday however the closing time is extended up to 06:00 pm during examination days.
- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

### 4.2.2 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Library Committee identifies the new arrivals in the market through members of staff and student. The new purchases depend upon the changes in syllabus. The in charge faculty makes a search through internet and suggest the committee appropriately in consultation with respective faculty members. Good environment is created in the library for students. Printouts are given to students or Students are permitted to have printouts. Reprographic service is also available and students are permitted to take Photocopies of the study materials.

Purchase of Books	2011-12	2012-13	2013-14	2014-15
Plan	20,000	1,17,686	Nil	60,000
Non-Plan	14,976	19,958	29,988	35,000
Toatal	34976	137644	29,988	95,000

### 4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC (online public access catalogue) - **NO**
- Electronic Resource Management package for e-journals **NO**
- Federated searching tools to search articles in multiple

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- databases -**NO**
- Library Website -**NO**
- In-house/remote access to e-publications - **NO**
- Library automation- **NO**
- Total number of computers for public access -**05**
- Total numbers of printers for public access - **01**
- Internet band width/ speed 2mbps , 10 mbps , 1 GB-**516 mbps**
- Institutional Repository -**YES**
- Content management system for e-learning -**NO**
- Participation in Resource sharing networks/consortia (like Infilbnet) -**YES**

#### 4.2.4 Provide details on the following items:

- Average number of walk-ins : **25**
- Average number of books issued/returned : **50**
- Ratio of library books to students enrolled : **1 : 10**
- Average number of books added during last three years : **413 per Year**
- Average number of login to OPAC: **Nil.**
- Average number of login to e-resources: **Personal Capacity.**
- Average number of e-resources downloaded/printed: **Over 10 Downloads per month.**
- Number of information literacy trainings organized: **02.**

#### 4.2.6 Give details of the specialized services provided by the library

- **Reference:** Ready reference service is offered to the students and staff for the Retrieval of information, articles and Books. Approximately 6176 books are there in our Reference section.
- **Reprography**  
Photocopying services – one well maintained photocopying machine is placed inside the Library  
Printing facilities are also available with us .
- **Information deployment and notification**  
The following efforts have been taken  
Newspaper clippings on Education, science and technology, Sports, Human Rights, Women Rights, Business, Employment, History, Current Affairs, Health, Bird Watch, Animal Watch and General News are displayed on the notice board.  
Editorial columns, celebrations and news of important personalities are displayed.

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- **Reading list/ Bibliography compilation**

Reading list/ Bibliography compilation – Guidance is given for Bibliography compilation for the research scholars.

- **In-house/remote access to e-resources**

Internet Access is available for all regular users and for outsiders prior permission is solicited.

- **User Orientation and awareness**

Faculty members and the Alumni guide the students in this regard.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff is provided with computers and internet facility to refer extra study material, journals, and periodicals through websites. Reading room facility provided with newspapers, periodicals and references. The Library committee purchases the books, current titles, journals etc. from Govt. annual budget, students book bank funds and restructured courses special fee fund. Library opens during all the working days. A specific day is assigned to each class/ program in the week for lending or accessing of books. It works from 9.00 am to 5.00 pm during all working days and working hours are extended during examination period. The library staffs are cordial, polite and help the students in searching the books and getting printouts. The library is kept open according to the Academic almanac of the College.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The library is located in the ground floor which is easily accessible to physically challenged persons and special care is taken in seating arrangements for them. The library staff extends their cooperation in searching the books.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Complaints and suggestions are taken from the students. College also maintains visitors log book, compliant and suggestions boxes.

The Library has sufficient number of books, study material, reference books to be given to the student and faculty. It is a well stacked library with books. There is good no. of titles in Hindi which cater to the needs of the students whose medium of instruction is Hindi.

The questionnaire will be served to the visitors and students to collect their opinion on the performance and functioning of the library. On the basis of the opinions supplied by the users, needful changes will be brought about.

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## 4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)
- Computer-student ratio
- Stand alone facility
- LAN facility
- Wi-Fi facility
- Licensed software
- Number of nodes/ computers with Internet facility

No. of computer - 10

Configuration = 2003 and 2007 9- +- =37) - P4, Dual Core, I-3, 1(Laptop)

Standalone facility - NIL

LAN facility - Yes

Licensed software- MS- Office and windows-7.

Number nodes/computers with Internet facility - 01 computer.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

This college has internet facility which can be accessed by faculty and students on the campus through broad band connection.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

For the special and critical topics and also for additional material the faculty uses audio visual aids like: Overhead projector, Charts, Power point presentation and Internet Facilities.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Serial No.	Financial Year	Grants Allocated
1.	2011-12	25,000/-
2.	2012-13	34,000/-
3.	2013-14	16,000/-
4.	2014-15	15,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including

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development and use of computer-aided teaching/ learning materials by its staff and students?

Computer facility, internet facility is provided to the faculty. Projectors are allocated to respective departments for power point presentation in the labs by the students. Internet is used for referring the study material, online journals and publications etc.

- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

This college has arranged internet facility in the computer lab and in the library for the sake of faculty and students to refer various e- journals, educational sites to enhance their knowledge. Computers are allocated to present You Tube videos and power point presentations.

The students are provided the opportunity to present papers through power point presentation.

- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No do not avail any such connectivity.

### 4.4 Maintenance of Campus Facilities

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

S.No.	Allocation For	2011-12	2012-13	2013-14	2014-15
1.	Building	Nil	Nil	Nil	Nil -
2.	Furniture	Rs.55,000/-	Rs.68,000/-	Rs.60,000/-	Rs.50,000/ -
3.	Equipment	Rs.90,000/-	Rs.1,45,000/-	Rs. 90,000/-	Rs.75,000/ -
4.	Computers	Rs.18,000/-	Rs.9,000/-	Rs.13,000/-	Rs.15,000/-
5.	Vehicles	Nil	Nil	Nil	Nil
6.	Any other				



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- 4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Through College Planning and Development Committee and Committees like Office Management Committee, Vocational Courses Committee, Laboratory fees committee, Games & sports committee, Library committee, Land building advisory & Minor Repair committee infrastructure is maintained.

- 4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Every year at the beginning of academic session, each department carries out the precision measures for the equipment depending upon the requirement as well as physical verification of the equipment and other stock.

- 4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment( voltage fluctuations, constant supply of water etc.)?

Sensitive equipments are run through voltage stabilizers and we have power backup facility through 01 Genset in the campus.

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## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

- 5.1.1** Does the institution publish its updated prospectus/handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, this institution publishes prospectus annually before the commencement of the admission process in academic session, which provides information about Vision and Mission of the college, aims and objectives, history of the college, details of various courses and faculty members, sanctioned strength, course combinations, fees particulars, rules of admissions, reservation particulars for the admissions, Almanac of affiliating university and facilities available in the college. The institution ensures its commitment through various committees.

- 5.1.2** Specify the type, number and amount of institutional scholarships / freships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Scholarships are provided to the students as per the Govt. rules under social welfare schemes and the financial aids have been provided in time once the admission process is over and we have also a scholarship review committee which looks after the related issues.

Academic Session			
2011-12	2012-13	2013-14	2014-15
341040/-	481040/-	418790/-	Rs.300990/-

- 5.1.3** What percentage of students receives financial assistance from state government, central government and other national agencies?

In session-2014-15, 24.64% of students have got State Govt. Scholarships under Social Welfare Scheme.

- 5.1.4** What are the specific support services/facilities available for
- **Students from SC/ST, OBC and economically weaker sections**

The institution is providing UGC sponsored Remedial Coaching for the SC and ST students and also coaching classes for entry into services.

- **Students with physical disabilities**  
Ramp at the entrance and class rooms and

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examinations are arranged on the ground floor.

- **Overseas students**  
No overseas student is enrolled in the College.
- **Students to participate in various competitions/National and International**  
Students are given concessional travel forms to appear at various competitive examinations.
- **Medical assistance to students: health centre, health insurance etc.**  
No health insurance but medical assistance is provided through nearby Govt. Hospital.
- **Organizing coaching classes for competitive exams**  
We run UGC sponsored coaching classes for entry into services and we have magnificent response.
- **Skill development (spoken English, computer literacy, etc.,)**  
Spoken English, seminars and Computer classes are run.
- **Support for —slow learners**  
Remedial and tutorial classes are run on regular basis.
- **Exposures of students to other institution of higher learning/ corporate/business house etc.**  
Through field visit and academic tours students are exposed to institution of higher learning/corporate/business houses etc.
- **Publication of student magazines**  
Students contribute significantly in the College magazine 'AKSHARA'.

5.1.4 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Students are sent on field trips and academic tours to Banks and various laboratories to understand entrepreneurial skills to get motivated to start business after completion of their courses. The students interact with entrepreneurs who are former students of this college. Majority of the students are settled in Self Employment, real estate business, agriculture, small scale industries and cottage industries.

5.1.5 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as

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sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- \* Additional academic support, flexibility in examinations
- \* Special dietary requirements, sports uniform and materials
- \* Any other

The institution encourages the students who are interested to participate in games and sports by giving concession in attendance, providing sports material, tracksuits and uniforms. The students who are interested to take part in quiz completion, group discussions and debates are encouraged by the departmental councils by providing inputs, internet facility and magazines. Regarding extracurricular activities, we have a cultural council in the College and students who are interested to take part in cultural activities are also supported and guided by the Alumni of this institution who are experts in cultural activities are invited to train the students.

- 5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

UGC sponsored Career and Counseling Cell sensitizes and provides awareness amongst students through various assemblies. We run coaching classes for SC/ST/other students for entry into services. This year we got the status of P.G. college therefore we are planning to start coaching classes for NET\SLET also.

- 5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic and personal counseling is done by faculty members and career counseling services are provided through career and counseling cell of the College, Women Empowerment Cell, and Ward-counseling system. Awareness sensitization programs have been conducted on Health Education, RTI Act, Legal issues, Gender Issues, Environmental Issues, etc.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If yes, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Our students are immensely benefitted by the coaching classes for various competitive examinations and we have satisfactory statistics to prove our worth. Our Career & Counseling cell displays and inform the students regarding forthcoming vacancies and job opportunities.

- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

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YES. We have a student Grievance Redressal Cell in the College.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Anti-ragging Committee, Women Empowerment Cell and College Proctorial Board resolve the issues pertaining to sexual harassment.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, there is an anti-ragging committee which maintains discipline in the campus and no ragging cases have been reported in the past 4 years. In the beginning of the academic year, an interaction session is being organized under the supervision of faculty members to curb the ragging in any form and the Proctorial Board members constantly round up the campus to prevent any such happening.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Institute facilitates the SC/ST and minority students in getting scholarships from the state Government.
- Full free ship for socially and economically deprived students.
- Half free ship as per the student welfare committee's rule and also for the student whose more than one brother or sister are enrolled in the College.

5.1.14 Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, the College has an Alumni Association. Alumni, particularly who are research scholars and PG students are invited to the College and made to interact, guide and motivate the students.

## 5.2 Student Progression

5.2.1 Provide the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

<b>Student progression</b>	<b>%</b>
UG to PG	<b>05</b>
PG to M.Phil.	<b>Not Available</b>
PG to Ph.D.	<b>Not Applicable</b>
Employed Campus selection Other than campus recruitment	Data Not Available

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- 5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

### **CONSOLIDATED RESULTS (SESSION WISE)**

S. No.	Class	ACADEMIC PERFORMANCE SESSION WISE			
		2011-12	2012-13	2013-14	2014-15
1	B.A. I	71%	73%	74%	81%
2	B.A. II	70%	72%	78%	83%
3	B.A. III	89%	91%	92%	95%
4	B.Sc I	65%	65%	66%	100%
5	B.Sc II	68%	69%	68%	0%
6	B.Sc III	72%	72%	73%	75%
7	M.A.	93%	94%	93%	94%

- 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Our students are immensely benefitted by the coaching classes for various competitive examinations and we have satisfactory statistics to prove our worth. Our Career & Counseling cell displays and inform the students regarding forthcoming vacancies and job opportunities.

- 5.2.4 Enumerate the special support provided to students who are at risk of failure and dropout?  
Remedial and counseling classes are conducted for low achievers and special tutorial classes are conducted for those who are at risk of failure.

### **5.3 Student Participation and Activities**

- 5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.  
The College follows the Sports Calendar of the University and the College Annual Sports Meet is organized every year in October – November.
- 5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

### **LIST OF THE PLAYEERS REPRESENTED KUMAUN UNIVERSITY AT NATIONAL LEVEL**

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Name of Event/ Sports	2011-12	2012-13	2013-14	2014-15
Chess	-	-	01	-
Athletics (W)	-	01	-	-
Total	-	01	01	-

- 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Passed out students are made to interact with the enrolled students to motivate them in different fields. Feedback is taken from the outgoing students and is used for the improvement of the quality of Education.

- 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

We invite article contributions from the students for our College magazine AKSHARA and their response has been surprisingly commendable and satisfactory.

- 5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

YES. The College CHHATRA SANGH is an elected body and its constitution is accomplished annually in accordance with the recommendations of Lingdoh Committee Report. They represent the grievances and requirements of the students to the Principal in resolving the issues and needs, if any. There is no provision for funding.

- 5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

Student representatives are frequently engaged in Departmental Councils, I-card checking teams, sports committee, cultural committee, Proctorial Board, Anti-ragging committee, Alumni committee, etc.

- 5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution networks and collaborates with the Alumni by arranging meetings with the students. Further the institution invites the former faculties to guide the students on academic and competitive issues. Former faculties are also invited to guide the existing faculty on academic issues as well.

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## **CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 Institutional Vision and Leadership**

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the Society, the students it seeks to serve, institution,s traditions and value orientations, vision for the future e.t.c.?

#### **Vision of the College**

To impart holistic education based on the gospel values of love, justice, equality and peace to young students from all strata of society and enable them to develop as intellectually matured, morally upright, socially responsible and spiritually inspired leaders to serve the society and the nation.

#### **Mission of the college**

- To build knowledge and learning institution to serve the voluntary and professional sector from our experiences gleaned from different courses.
- To pilot UGC curriculum based on contemporary thinking and through action, learning and research to refine the process of techno-scientific achievements.
- To promote the creation of civic institution and voluntarism within communities.
- To promote Indian philanthropy both at the individual and social level to benefit the least advantaged section of society.
- To shape the students into agents of social change by incorporating the values of good citizenry, scientific temperament and rational thinking.
- The learning processes and experiences are geared to liberate, transform and empower the Learner and the Learned (Teacher).

#### **Objectives:**

- To promote higher education in Science, Humanities and Social Sciences.
- To improve the teaching-learning process through continuous assessment and use of modern teaching aids.
- To provide educational opportunities for weaker sections of society; particularly ST, SC, OBC, Minorities, etc.
- To develop multi-skill related employment opportunity through self-financing Schemes.
- To develop sports infrastructure and facilities suitable for local and Institutional needs.
- To encourage outreach activities in the neighboring areas.
- To mould the students to be able to shape the society.
- To stimulate academic environment for the promotion of quality of Teaching



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and research.

## 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The institution's policy is to impart quality education to its students.

Through IQAC and various academic as well as administrative committees, the Principal and the staff draw an Action Plan in the beginning of the academic session and ensure its effective implementation. The Directorate of Higher Education; Govt. of

Uttarakhand at the top and the Principal at the local level executes and ensure implementation of the policies and plans.

## 6.1.3 What is the involvement of the leadership in ensuring?

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The Principal is the chairman of all the committees at college level. Through review meetings, progress of implementation of action plans is effectively monitored. Student representatives are there in all important committees to facilitate the interaction. Over and above, there is a mechanism for systematic feedback from the students. Alumni and research scholars are invited to the college to interact with the students so as to share their experiences and expertise with our regular students. This has created a lot of positive impact and interdependence amongst the students which is being manifested in the College results.

## 6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Through periodical review meetings and interaction with the students and their representatives and also through IQAC and various academic and administrative committees' college monitors the effective implementation of its action plan.

## 6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Faculty members are made conveners of various academic and administrative committees, who coordinate and monitor responsibly various activities of the college.

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## 6.1.6 How does the college groom leadership at various levels?

Total functional freedom is given to the conveners of various committees in order to bring out the leadership qualities among the faculty members. Under the guidance of the faculty members, students organize celebrations in each department like Fresher's Day and Farewell gatherings wherein various creative programmes are held.

Through training programmes of NSS Boys and Girls Units and personality Development workshops we try to inculcate the leadership qualities. In addition, NSS provides a platform to inculcate leadership qualities among the students.

## 6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Each department of the college is given operational autonomy and is well coordinated through various committees like Time Table committee, Physical Verification committee, etc. The functioning of each department reflects decentralized Governance in matters of syllabus coverage, Practical classes, students Seminars and Project work is done independently.

## 6.1.8 Does the college promote a culture of participative management? If yes, indicate the levels of participative management.

Yes, the college promotes the culture of Participative Management incorporating stakeholders at different levels of decision making. The Principal is the chairman of staff council in which all the teaching and non-teaching staff are the members. Each committee is headed by a faculty member and other members are drawn from the faculty and the students. Suggestions are also invited from the parents and alumni through the interactive sessions and their suggestions are duly analyzed and heeded.

## 6.2 Strategy Development and Deployment

### 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the college has a formally stated quality policy. It is developed by IQAC in accordance with the guidelines issued by the UGC, State Government, Affiliating University and various other academic and administrative committees. All academic matters are monitored by it. Taking into account, the resources and infrastructure, an Action Plan is drawn and its implementation is reviewed through various periodical meetings.

### 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

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**Yes, the following aspects are considered for inclusion in our perspective plan:**

- Securing P.G. classes in all departments.
- Enhancing Employability skills through Career and Counseling Cell.
- Enhancing job aspects through Alumni, former faculty and also through ex-students who have secured jobs recently.
- Attaining good results through the strengthening of IQAC.
- To complete the ongoing projects like New P.G. Block, beautification of the campus and approach roads within a year.
- To approach appropriate authority for sanctioning required no. of faculty members and nonteaching staffs in different departments.
- To get institute recognized as a research center by the University.
- Proper instrumentation of labs, offices in order to meet the requirements of new syllabi and under MIS scheme.
- Wi-Fi connectivity throughout the campus.
- Construction of Girl's Hostel.
- The college is going to celebrate its Golden Jubilee in 2016.
- The office is to be automated.
- The library is to be semi-digitized.

6.2.3 Describe the internal organizational structure and decision making processes.

A number of committees are there headed by faculty members. Members of which include faculty members and students. Meetings of all committees are chaired by the Principal and the resolutions are made in the meetings and the implementation of the same is monitored by the Principal, IQAC and various committees.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

Teachers are encouraged to use teaching aids like molecular models, power point presentations, charts, demonstration experiments for effective dissemination of subject to the students. Students are encouraged to participate in \_group discussions, student seminars, group projects for better participatory learning and also facilitating to use OHPs and LCD Projectors. Thus student centric and participatory learning is encouraged.

- **Research & Development**

To encourage interdisciplinary approach in Research & Extension and to look beyond the existing discipline and generate new knowledge by integrating the related discipline.

- **Community engagement**

Through NCC and NSS activities volunteers take up various community outreach programmes. Through special camps every year two villages are selected and programmes like laying Kuchcha roads, repairing of places of public importance, de-silting of tanks, removing of thorny bushes are taken up

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with the participation of local people, particularly local youth. Blood donation camps are conducted. Awareness programmes on Right to Information Act, Legal issues, superstitions, HIV-AIDS are conducted. Farmers are informed about the importance of bio-fertilizers, and bio-pesticides.

- Human resource management:  
Skill-based and distributive work allotments are ensured for better results.
- Industry interaction:  
We are at negotiating stage of developing a working space with the industry.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

Feedback is taken from students, student representatives and parents and is made available to the faculty members through IQAC for improvisation. This transparent mechanism helps improve the quality of teaching and learning process.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Through IQAC all the members of the staff are involved in the management activities. They are motivated, encouraged and supported for completion of the assigned duties. The Principal, IQAC and the conveners of various committees complement each other's activities for attaining positive outcomes.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The following resolutions are made in College Planning and Development Committee (CPDC) during the last year.

S.No.	Resolutions	Status Of Implementation
1.	Purchase of computers for Computer Lab	Computers worth of Rs. 1.25 Lacs have been procured
2.	Beautification of the precincts	Accomplished
3.	Fencing of the Flag-Hoisting Park in front of the main building	Accomplished
4.	Blackening & repairing of Black Boards and use of dustless chalk	16 Black Boards were repaired and 04 white Boards procured.
5.	Lecture & Syllabi detailing at PG level	Accomplished and communicated to the students
6.	To organize Blood Donation Camps	118 units of Blood were donated under the aegis of NSS
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7. Power backup for the new PG block 62.5KVA Genset has been installed

S.No.	Resolutions	Status Of Implementation
8.	Uninterrupted teaching in	Even during Exams, PG classes

	Semester run Courses	were regularly arranged
9.	Publication of College Brochure for Admission in 2013-14	Accomplished in time
10.	Computerization with LAN facility for Admission	Yet to be Accomplished
11.	Purchase of New Titles in the Library & Computerized Cataloguing	Accomplished as per the advice of the Faculty members
12.	Fix furniture for class rooms	03 Class rooms have Been remodeled accordingly

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If yes, what are the efforts made by the institution in obtaining autonomy?

No. We are not an autonomous institution and the affiliating Kumaun University does not have any such provision.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

'Grievance Redressal Cell' and the college Proctorial Board looks into these matters. It is constituted by the faculty members and class representatives of the various groups headed by the principal. The Complaint box is kept at library and opened fortnightly by the cell and are duly adjudicated.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No matter of the College is under litigation.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Student's feedback are redressed and duly communicated to the faculty members and other concerned staffs and rectifications, if any, are redressed on

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priority basis.

- Remedial coaching classes are made available for slow learners.
- Tutorial classes on select topics.
- Special sessions on moral, current issues and speed mathematics.
- Fencing of the College Garden.

## 6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

Faculty members are encouraged to attend Orientation and Refresher Program in different discipline as and when required without affecting class-room teaching. Non-teaching staffs are also encouraged to attend various workshops to keep at breast with the emerging requirements.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Through IQAC workshops on computer fundamentals, preparation of power point presentations, research methodologies etc. are conducted to the staff. Lecturers are sent to Refresher Courses, Orientation Courses and staff training programmes from time to time.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

There is a provision for internal audit by the Principal and external academic audit by The Directorate of Higher Education wherein personnel from DHE visit the college and verify the academic records and review the process. Student feedback mechanism is also used for better appraisal of the faculty members and the teaching process.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

During the previous academic year only internal audit is made by the principal. A review meeting was conducted by the faculty of each department and shortfalls, if any, are communicated. The major decisions taken are,

- Maintaining of attendance registers by each department.
- Displaying the names of students with shortage of attendance and contacting their parents through letters or by phone.
- Felicitating the toppers in each group.
- Nominating the toppers in each class as class representatives for Departmental Council.

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- 6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The Welfare schemes that are available to the staff are not institution specific. They are similar to other State Government employees. The teaching and nonteaching staffs are covered under the following welfare schemes.

- Reimbursement of medical bills of the employee, spouse, children and dependent parents.
- Maternity and Child care leave to lady staff.
- Paternity leave to male staff.
- General Provident Fund.
- Employee Provident Fund.
- Home/vehicle/personal loans facilities.

- 6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

Regular and contract faculty are recruited and posted by the government. There is no freedom to the college in this regard.

### **6.4 Financial Management and Resource Mobilization**

- 6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Various committees chaired by principal to take resolutions to spend the available finances. In addition CPDC & IQAC also monitor the process.

- 6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Internal academic audit is carried out thorough IQAC and departmental physical verification committees. External Academic audit is done by Govt. Audit agencies.

- 6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The college receives funds from State Government and University Grants Commission. College up-gradation is proposed under RUSA.



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6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

## 6.5 Internal Quality Assurance System (IQAS)

### 6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes. College has established Internal Quality Assurance Cell (IQAC). It prepares an action plan in compliance with the almanac provided by the Higher Education Directorate and the Affiliating University and monitors through periodic reviews by conducting meetings with various committees. It is trying to institutionalize the quality assurance process. The measures include;

- Conduct internal academic audit of various departments involving interdepartmental faculty.
- To conduct slip tests and unit tests to increase the results.
- Encouraging faculty to apply for Research Projects.
- Encouraging all the departments to assign and monitor student research projects.
- Encouraging the students and staff to use ICT.
- To speed up the unfinished work of classrooms and seminar hall.

- b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Heads of the Departments are the members of the IQAC, the decisions are taken unanimously and monitored collectively and the programs are implemented to the maximum extent possible.

- c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

External members from CPDC are also members of IQAC. Therefore, they are directly involved in the Developmental activities of the College.

- d. How do students and alumni contribute to the effective functioning of the IQAC?

Feedbacks are taken from the student representatives and alumni. It is used in imparting quality education to the students. Accordingly, students are provided with remedial coaching, coaching for PG entrances and Competition examinations.



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- e. How does the IQAC communicate and engage staff from different constituents of the institution?

Firstly, Heads of major Departments are the members of IQAC. Secondly Review meetings with various committees, IQAC effectively interacts with the faculty.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

Yes. As the Principal of the college is chairman of the IQAC, CPDC and all committees. Academic and Administrative activities are coordinated by the Periodical Review meetings.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, the IQAC conducts institutional level workshops and awareness programs related to quality enhancement issues. Workshops on computer fundamentals, PowerPoint presentations were conducted, which made faculty to extensively use audio and visual aids in teaching. Faculty in turn are encouraging and guiding the students to use LCD projectors in student seminars. Non-teaching staffs are provided with DTP training which helped for office automation. A work shop on research methodology helped for better student group projects. State Quality Assurance Cell (SQAC) at Higher Education Directorate, Govt. of Uttarakhand, provided 2 day training programme to the IQAC Coordinator and Principal on quality assurance procedures.

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The IQAC conducts Internal Academic Audit. External audit conducted by Commissioner of Collegiate The college had NAAC accreditation (First Cycle) in 2010.

- 6.5.5. How is the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

IQAC plans its activities with the broad framework provided by the Higher Education Directorate, affiliating university and the internal academic audit cell.

- 6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

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Teaching learning process in the college is continuously monitored and reviewed by the Principal, IQAC and various committees and Internal Academic Audit cell.

- Feedback from students, particularly the outgoing students.
- Interaction with the parents.
- Alumni, particularly ex-students who are pursuing higher studies.
- Departmental review meetings.
- Review meetings of various committees.

The major outcome is ---

- The increase in pass percentage.
- Identification of the requirements of students in connection with teaching, learning, employment and financial assistance.
- To identify the infrastructural shortcomings.
- To get permission to utilize accumulated funds of the college to complete the semi-finished class rooms and seminar hall.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The information about the college activities and events conducted are communicated through the college magazine AKSHARA. Major events and achievements are made available through both electronic and print media. At the institutional level, they are also communicated through displaying on Notice Board.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The college practices and believes in the principle of administrative decentralization adhering to the quality assurance procedure. Therefore the stakeholders of the college are invited in its quality improvement programs by giving memberships to them in CPDC, Alumni, PTA and other college level committees.

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## **CRITERIA VII: INNOVATIONS AND BEST PRACTICES**

### 7.1 Environment Consciousness

Govt. P.G. College, Manila is located at an altitude about 1850 meter above sea level, the college is surrounded by dense forests making the climate pollution free. The well planned oak trees can be seen within the premises. The natural magnificence which lies in Manila can be felt very well in our college.

#### 7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

College insures the maintenance of the ecological loveliness gifted by nature. Our college covers a small area therefore such audit is not required. However the entry of vehicles in the college is prohibited in general. Our campus is smoking free and there is a provision of punishment in monetary terms in case of any such practice. Plastic carry bags are not allowed in the campus and there is an arrangement of solid waste management.

#### 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

To make the campus eco-friendly, the following strategies have been adopted.

- Fluorescent tube lights (40 watts) are being replaced with energy saving T5 bulbs (28 watts), CFL and LED bulbs.
- Strict adherence to college norm of turning off the electricity during day time.
- Solar lamps as an alternate energy resource are being used in the campus.
- Percolation ponds and rain water harvesting structures are to be made throughout the campus to minimize water shortage and maximize available water usage. These structures will be made near the bore wells in the campus so that the water table is recharged.
- An arrangement of solid waste management within the campus.

## **7.2 Innovations**

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7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Faculty members are oriented and trained in the latest advances on:

- integrated model,
- backward designing
- e-content development
- participatory learning
- popular education

## **Continuous and comprehensive evaluation**

We are consistently evolving our evaluation pattern. After adequate training through workshops and seminars, the college has introduced the qualitative assessment pattern of evaluation for certain components of evaluation. Seminars, term papers, mini projects PG projects are evaluated based on the qualitative assessment pattern.

## **Comprehensive: e-assessment**

Another innovation is the Comprehensive e-assessment (MCQs) for interested outgoing UG and PG students to help prepare and face competitive exams with confidence.

## **Student Support Services**

- Equal opportunity center fulfills the goal of inclusiveness
- The counseling unit has framed a novel course- Becoming a responsible adult to help the young girls entering the college to realize the need for behaving in a responsible manner.
- The Peer Learning Activity is encouraged to give students the opportunity to teach and learn at their respective places.

## **Innovations in research and extension**

The college is looking forward to get recognized as a research centre from the university. However research project is running in the college and a favorable atmosphere for research and innovation is created thorough seminars and conferences.

## **Innovative Infrastructure Facilities**

Campus internet connectivity & ICT enabled classrooms aids instant usage of web resources for class room teaching.

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## 7.3 Best Practices

**7.3.1** Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

### **Best Practice – I**

1. Title of the Practice:

**Assessment based on MCQs (Section-A) through effective use of Question Bank (QB)**

2. Objectives of the Practice:

- To increase the element of objectivity and consistency in marking.
- To ensure validity, reliability and fairness in conduct of Examination and marking.
- To enable assessment of large classes effectively.
- To train the students to appear for online competitive exams with Confidence.

3. The Context:

Over the years, the college has provided increased access to education. To sustain the quality of education, it is imperative to have an objective, consistent and reliable assessment tool. Assessment through Multiple choice questions is the one such reliable method. To make the summative question paper more objective, it is imperative that a quality question bank is available in all subjects. Further, most of the eligibility tests and competitive examinations at the State/National/International levels are conducted as online MCQ test. Hence it is the need of the hour to prepare the students for online exams.

4. Evidence of Success:

The QB of all courses consists of a pool of validated Multiple Choice Questions comprising all the units of syllabus at the 3 cognitive levels of learning knowledge, understanding and higher ability serve as a valuable asset to the institution.

5. Problems Encountered and Resources Required

Connectivity is the major problem faced in a remote area. Interruption in the internet services and telephone connectivity is quiet frequent. Problem arises due to land slide and snowfall and remains unresolved for many days. We need more internet connections to cope up single network based dependency.

### **7.3.2 Best Practice – II**

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1. Title of the Practice:

**Games & Sports Activities.**

2. Objectives of the Practice:

**To prepare better sports persons.**

3. The Practice:

**Coached and Trained throughout the year. Trainers and Coaches are either Alumni or are outsourced.**

4. Evidence of success:

**Selection of sizable Sports persons at University, State and National level. One student was selected for national level Chess competition. One student represented University in Athletics. One student is selected at national level for PRE-RD PARADE.**

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## CRITERIA VIII: DEPARTMENTAL PROFILES:

### 8.1 DEPARTMENT OF CHEMISTRY

1. Name of the department: **CHEMISTRY**
2. Year of Establishment: **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.) --**UG**
4. Names of Interdisciplinary courses and the departments/units involved--**NIL**
5. Annual/ semester/choice based credit system (programme wise)  
**UG – Annual System**
6. Participation of the department in the courses offered by other departments:  
**NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. - **NIL**.
8. Details of courses/ programmes discontinued (if any)- **No Discontinuation.**
9. Number of teaching posts

Faculty Positions	Sanctioned	Filled
Asst. Professor	01	
Contract Lecturer		<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided
<b>1.Dr. Bameshwar</b>	<b>M.Sc. Ph.D.</b>	<b>Contract</b>	<b>Physical</b>	<b>05</b>	<b>--</b>

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<b>Prasad Sinha</b>		<b>Lecturer</b>	<b>Chemistry</b>		
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11. List of senior visiting faculty – NIL
12. Percentage of lectures delivered and practical classes handled (program wise) by temporary faculty -- **100%**.
13. Student -Teacher Ratio (programme wise): **4:1**.
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**.
16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**.
17. Research Centre /facility recognized by the University: **No**.
18. Publications:
  - a) Publication per faculty       **06**
  - Number of papers published in peer reviewed journals (national / international) by faculty and students **06**
  - Number of publications listed in International Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - Monographs
  - Chapter in Books
  - Books Edited: **Nil**.
  - Books with ISBN/ISSN numbers with details of publishers
  - Citation Index
  - SNIP
  - SJR
  - Impact factor
  - h-index
19. Areas of consultancy and income generated: Nil
20. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards Nil
21. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**
  - b) Percentage of students placed for projects in organizations outside the institution



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i.e.in Research laboratories/Industry/other agencies: **02.**

22. Awards/ Recognitions received by faculty and students : Nil

23. List of eminent academicians and scientists/ visitors to the department: Nil

24. Seminars/ Conferences/Workshops organized & the source of funding – **Nil.**

25. Student profile programme /course wise: Session (2014-15)

Name of the Course/programme	Applications received	Selected	Enrolled *M *F	Pass percentage
<b>B.Sc. I</b>	<b>01</b>	<b>01</b>	<b>01 -</b>	<b>100</b>
<b>B.Sc. II</b>	<b>01</b>	<b>01</b>	<b>01</b>	<b>0</b>
<b>B.Sc. III</b>	<b>03</b>	<b>03</b>	<b>02 01</b>	<b>75</b>

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<b>UG</b>	<b>100</b>	<b>Nil</b>	<b>Nil</b>

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **Nil**

28. Student progression

Student progression	Against % enrolled
UG to PG	<b>N.A.</b>
PG to M.Phil.	<b>N.A.</b>
PG to Ph.D.	<b>N.A.</b>
Ph.D. to Post-Doctoral	<b>N.A.</b>
Employed <input type="checkbox"/> Campus selection <input type="checkbox"/> Other than campus recruitment	<b>N.A.</b>
Entrepreneurship/Self-employment	<b>Data N.A.</b>

29. Details of Infrastructural facilities

- a) Library – **with the central Library of the college.**
- b) Internet facilities for Staff & Students – **Yes.**
- c) Class rooms with ICT facility- **Yes**
- d) Laboratories- **Laboratory available for UG.**

30. Number of students receiving financial assistance from college, university, government or other agencies- **Nil.**

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31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil
32. Teaching methods adopted to improve student learning  
**Tutorial and Remedial classes are arranged to reach out to the slow learners.**
33. Participation in Institutional Social Responsibility (ISR) and Extension activities:Nil
34. SWOC analysis of the department and Future plans  
To increase the number of students and to get P.G courses sanctioned.

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## 8.2 DEPARTMENT OF PHYSICS

1. Name of the department : **Physics.**
2. Year of Establishment: **2010.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., etc.) --  
**UG.**
4. Names of Interdisciplinary courses and the departments/units involved--  
**Nil**
5. Annual/ semester/choice based credit system (program wise):  
**UG – Annual System.**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. **Nil.**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**

1. Number of Teaching posts:

Faculty	Sanctioned	Filled
<b>Associate Professor</b>	--	--
<b>Assistant Professor</b>	<b>01</b>	<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided
<b>Dr. Subodh Kumar Sriwastav</b>	<b>M.Sc./M.Phil</b>	<b>Assistant Professor</b>	<b>Solid State Physics</b>	<b>25</b>	

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11. List of senior visiting faculty -- **Nil.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty -- **Nil.**
13. Student -Teacher Ratio (programme wise): **UG- 08: 01.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/ D. Litt/ Ph. D/ MPhil/PG.:  
**M.Phil -01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil.**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil.**
18. Research Centre /facility recognized by the University: **Nil.**
19. Publications:
  - a) Publication per faculty: **04**
  - b) Number of papers published in peer reviewed journals (national / international) by faculty and students: International – **02.**
  - c) Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **Nil.**
  - d) Monographs: **Nil.**
  - e) Chapter in Books: **01.**
  - f) Books Edited: **Nil.**
  - g) Books with ISBN/ISSN numbers with details of publishers: **01.**
  - h) Citation Index: **Nil.**
  - i) Impact factor: Nil
  - j) h-index : **Nil.**
20. Areas of consultancy and income generated: Nil
21. Faculty as members in

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a) National committees b) International Committees c) Editorial Boards....  
**Nil.**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e.in

Research laboratories/Industry/other agencies: **Nil.**

23. Awards/ Recognitions received by faculty and students: **Nil.**

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National: **Nil.**

b)International: **Nil.**

26. Student profile programme/course wise (2014-15):

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.Sc. I</b>	<b>01</b>	<b>01</b>	<b>01</b>		<b>100</b>
<b>B.Sc. II</b>	<b>01</b>	<b>01</b>		<b>01</b>	<b>0</b>
<b>B.Sc. III</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>100</b>	<b>--</b>	<b>--</b>

How many students have cleared national and state competitive examinations

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28. such as NET, SLET, GATE, Civil services, Defense services, etc. NIL

29. Student progression

Students Progression	Against Enrolled.	%
<b>UG to PG</b>	<b>Not Available</b>	
Students Progression	Against Enrolled.	%
<b>PG to M.Phil.</b>	NIL	
<b>PG to Ph.D.</b>	NIL	
<b>Employed</b>	NIL	
<b>Other than Campus recruitment</b>	NIL	

30. Details of Infrastructural facilities

- a) Library : **with the Central Library.**
- b) Internet facilities for Staff & Students : **Yes.**
- c) Class rooms with ICT facility: **Yes, as per availability.**
- d) Laboratories: **Yes.**

31. Number of students receiving financial assistance from college, university, government or other agencies: NIL

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

**Special lectures and Seminars have been intermittently organized under the aegis of the Departmental Council.**

33. Teaching methods adopted to improve student learning:

**Question Bank preparation ,Tutorial Classes, Spot cum unit tests, Assignments, Dissertations and Projects.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL

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35. SWOC analysis of the department and Future plans:

**There has been a long cherished demand for M.Sc. in Physics. Increment in the student's registration is the prime motto of the department.**

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## 8.3 DEPARTMENT OF BOTANY

1. Name of the department : **Botany.**
2. Year of Establishment: **2010.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D. etc.) -  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/ semester/choice based credit system (program wise):  
**UG – Annual System,**
6. Participation of the department in the courses offered by other departments: **NIL.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of Teaching posts:

Faculty	Sanctioned (01)	Filled (NIL)
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): We do not have any faculty in Botany at present

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided
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11. List of senior visiting faculty: **NIL.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **NA.**
13. Student -Teacher Ratio (programme wise): **3:0 (2014-15)**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL.**
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.: **NA.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL.**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL.**
18. Research Centre /facility recognized by the University: **No.**
19. Publications:
  - a) Publication per faculty: **NA.**

Number of papers published in peer reviewed journals (national / international) by faculty and students: International – Number of publications listed in International Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA.**

Monographs: **NA.**

Chapter in Books: **NA.**

Books Edited: **NA.**

Books with ISBN/ISSN numbers with details of publishers: **NA.**

Citation Index: **NA.**
20. Areas of consultancy and income generated: **NA**
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards..**NA.**
22. Student projects

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- a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **NIL**.
23. Awards/ Recognitions received by faculty and students: **NIL**.
24. List of eminent academicians and scientists/ visitors to the department:
25. Seminars/ Conferences/Workshops organized & the source of funding  
a)National: **NIL**.            b)International: **NIL**.
26. Student profile programme/course wise (2014-15)

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.Sc. I</b>	--	--	--	--	<b>NA</b>
<b>B.Sc. II</b>	--	--	--	--	<b>NA</b>
<b>B.Sc. III</b>	<b>03</b>	<b>03</b>	<b>02</b>	<b>01</b>	<b>75</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>100</b>	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **NIL**.
29. Student progression:

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>NA</b>
<b>PG to Ph.D.</b>	<b>NA</b>
<b>Employment</b>	<b>NA</b>

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|--|--|
30. Details of Infrastructural facilities
    - a) Library : **with the Central Library.**
    - b) Internet facilities for Staff & Students : **Yes.**
    - c) Class rooms with ICT facility: **Yes, as per availability.**
    - d) Laboratories: **UG**
  31. Number of students receiving financial assistance from college, university, government or other agencies: NIL
  32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NA
  33. Teaching methods adopted to improve student learning:NA
  34. Participation in Institutional Social Responsibility (ISR) and Extension activities: NIL
  35. SWOC analysis of the department and Future plans: NA (At present we do not have any faculty in the department)

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## 8.4 DEPARTMENT OF ZOOLOGY

1. Name of the department : **Zoology.**
2. Year of Establishment: **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,) --  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved--  
**NIL**
5. Annual/ semester/choice based credit system (program wise):  
**UG – Annual.**
6. Participation of the department in the courses offered by other departments:  
**NIL.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NIL**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of Teaching posts:

Faculty	Sanctioned (01)	Filled (NIL)
---------	-----------------	--------------
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,) :**NA**
11. List of senior visiting faculty -- **NIL.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty -- **NIL.**
13. Student -Teacher Ratio (programme wise): **UG-03: 01 (2014-15)**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL**
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.:

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**NA.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL.**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL.**
18. Research Centre /facility recognized by the University: **NIL.**
19. Publications:
  - a) Publication per faculty:NA  
  
Number of papers published in peer reviewed journals (national / international) by faculty and students: International – **NA**  
  
Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NA**  
  
Monographs: **NA**  
  
Chapter in Books: **NA**  
  
Books Edited: **NA**  
  
Books with ISBN/ISSN numbers with details of publishers: **NA**  
  
Citation Index: **NA**  
  
Impact factor: **NA**  
  
h-index : **NA**
20. Areas of consultancy and income generated: **NIL**
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards....  
  
**NA**
22. Student projects
  - a) Percentage of students who have done in-house projects including inter departmental/programme: **NIL**
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **NIL.**
23. Awards/ Recognitions received by faculty and students: **NIL**

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24. List of eminent academicians and scientists/ visitors to the department :NA

25. Seminars/ Conferences/Workshops organized & the source of funding

a)National: **NIL.**

b)International: **NIL.**

26. Student profile programme/course wise: (2014-15)

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.Sc. I</b>	--	--	--	--	--
<b>B.Sc. II</b>	----	--	--	--	--
<b>B.Sc. III</b>	<b>03</b>	<b>03</b>	<b>02</b>	<b>01</b>	<b>75</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>100</b>	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **NIL.**

29. Student progression

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>N.A.</b>
<b>PG to M.Phil.</b>	<b>N.A.</b>
<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employed</b>	<b>N.A.</b>

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Other than Campus recruitment	N.A.
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30. Details of Infrastructural facilities
- a) Library : **with the Central Library.**
  - b) Internet facilities for Staff & Students : **Yes.**
  - c) Class rooms with ICT facility: **Yes, as per availability.**
  - d) Laboratories: **Yes.**
31. Number of students receiving financial assistance from college, university, government or other agencies: **As per social Welfare Schemes of the Govt.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: N.A.
33. Teaching methods adopted to improve student learning: NA
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- Students have been participating in various Social outreach Program under NSS as volunteers.**
35. SWOC analysis of the department and Future plans: **N.A. ( At present we do not have any faculty in the department)**

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### 8.5 DEPARTMENT OF MATHEMATICS

1. Name of the department: **Mathematics.**
2. Year of Establishment: **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,) – **UG.**
4. Names of Interdisciplinary courses and the departments/units involved- **NIL**
5. Annual/ semester/choice based credit system (programme wise) :  
  
**UG – Annual System,**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
  
**NIL.**
8. Details of courses/programmes discontinued (if any) with reasons  
  
**No Discontinuation.**
9. Number of Teaching posts :

Faculty Positions	Sanctioned (01)	Filled (01)
Associate Professor		--
Assistant Professor	<b>01</b>	<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt/Ph.D. M.Phil. Etc.)

Name	Qualification	Designation	Specialization	Teaching Experience	No. of Ph.D. Students
<b>Mr. Pawan Tamta</b>	<b>M.Sc./NET</b>	<b>Assistant Professor</b>	<b>Optimization</b>	<b>04 Years</b>	<b>NIL</b>



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11. List of senior visiting faculty – NIL
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **N.A.**
13. Student -Teacher Ratio (programme wise): **UG-08 : 01 (2015-16)**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled—**NIL**.
15. Qualifications of teaching faculty with DSc/ D.Litt. / Ph.D./ M.Phil/PG. – P.G-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received—**Nil**.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received— **Nil**.
18. Research Centre /facility recognized by the University: **No**.

### 19. Publications

Publication per faculty: 06 ( Mr. Pawan Tamta)

Number of papers published in peer reviewed journals (national / international) by faculty and students: International – **06 (By Faculty)**

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **03 in Arxive**

Monographs: **NIL**

Chapter in Books: **NIL**

Books Edited: **NIL**

Books with ISBN/ISSN numbers with details of publishers: **NIL**

Citation Index: **02**

Impact factor: **0.9**

h-index : **01**

20. Areas of consultancy and income generated: NIL

21. Faculty as members in Committees : NIL

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22. Student projects: NIL
23. Awards/ Recognitions received by faculty and students—**NIL**.
24. List of eminent academicians and scientists/ visitors to the department: NIL
25. Seminars/ Conferences/Workshops organized & the source of funding: --  
**NIL**
26. Student profile programme/course wise (2014-15):

Name of the Course	Applications Received	Selected	Enrolled		% Passed.
			M	F	
<b>B.Sc. I</b>	<b>01</b>	<b>01</b>	<b>01</b>		<b>100</b>
<b>B.Sc. II</b>	----	----	----		----
<b>B.Sc. III</b>	-----	-----	--		--

27. Diversity of Students:

Name of the Course	% students from the same state	% of students from other state	% students from abroad
<b>UG</b>	<b>100</b>	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **NIL**

29. Student progression:

Student Progression	Against % Enrolled
<b>UG to PG</b>	<b>N.A.</b>
<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employment Status</b>	<b>Data not available</b>

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30. Details of Infrastructural facilities :
- a) Library – **With the Central Library.**
  - b) Internet facilities for Staff & Students – **Yes.**
  - c) Class rooms with ICT facility – **Yes (as per the availability)**
31. Number of students receiving financial assistance from college, university, government or other agencies—**As per social Welfare Schemes of the Govt.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: Special lectures are organized according to the requirement of the students
33. Teaching methods adopted to improve student learning:
- Question Bank preparation ,Tutorial Classes, Spot cum unit tests, Assignments, Dissertations and Projects.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- Students actively participate in NSS camps and Sport activities. Mr. Pawan Tamta is in charge of NSS unit and students of the department are motivated to participate in various extension activities.**
35. SWOC analysis of the department and Future Plans:

**There has been an increase in the number of students registered with us. Only one student was registered with the department for session 2014-15 whereas for session 2015-16 this number has been increased to 7. Therefore 8 students are registered with the department for session 2015-16.**

**We are looking forward to conduct P.G classes and to get more students registered with us. We have got the status of P.G. College in 2015.**

**Recognition as a research centre and introduction of post-graduate classes in future are the basic requirements and future plan of the department.**

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## 8.6 DEPARTMENT OF ECONOMICS

1. Name of the department : **Economics.**
2. Year of Establishment: **1989.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.) – **UG& PG.**
4. Names of Interdisciplinary courses and the departments/units involved—  
NIL
5. Annual/ semester/choice based credit system (program wise):  
  
**UG – Annual. PG--  
Semester.**
6. Participation of the department in the courses offered by other departments:  
NIL.
7. Courses in collaboration with other universities, industries, foreign institutions, etc :  
NIL
8. Details of courses/programmes discontinued (if any) with reasons  
  
**No Discontinuation.**
9. Number of Teaching posts:

Faculty	Sanctioned (02)	Filled (02)
<b>Assistant Professor</b>		
<b>Contract Lecturer</b>	<b>02</b>	<b>02</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification Designation		Specialization	No. of Years of Experience	No. of Ph.D. Students
<b>Dr. Vishwa Nath Pandey</b>	<b>M.A./ Ph.D.</b>	<b>Contract Lecturer</b>	Demography	<b>06</b>	--
<b>Dr. Gorkhnath</b>	<b>M.A./ Ph.D.</b>	<b>Contract Lecturer</b>	Micro Economics	<b>04</b>	--

11. List of senior visiting faculty :

- 1. Prof. R.P Sen, Department of Economics, Kashi Vidyapeeth Varanasi.**
- 2. Prof. Harish Joshi, Department of Economics, Kumaun University Nainital.**
- 3. Dr. Arun Julka, Department of Commerce, Mharaja Agra Sen College, Delhi University.**
- 4. Dr Abha Gupta, Department of Economics, Mharaja Agra Sen College, Delhi University.**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **100%**.

13. Student -Teacher Ratio (programme wise): **UG- 230: 02, PG- 14:02.**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL.**

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.: **Ph.D. -02.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL.**

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL.**

18. Research Centre /facility recognized by the University: **NIL.**

19. Publications:

- a) Publication per faculty: **06**

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Number of papers published in peer reviewed journals (national / international) by faculty and students: International – Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **NIL.**

Monographs: **NIL.**

Chapter in Books: **Nil.**

Books Edited: **Nil.**

Books with ISBN/ISSN numbers with details of publishers: **Nil.**

Citation Index: **Nil.**

Impact factor: **Nil.**

h-index : **Nil.**

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

**Nil.**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil.**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil.**

23. Awards/ Recognitions received by faculty and students: **Nil.**

24. List of eminent academicians and scientists/ visitors to the department

**1. Prof. R.P Sen, Kashi Vidyapeeth Varanasi.**

**2. Prof. Harish Joshi, Kumaun University Nainital.**

25. Seminars/ Conferences/Workshops organized & the source of funding

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a)National: A national Seminar has been organized , funded by ICSSR New Delhi.

b)International: **Nil.**

26. Student profile programme/course wise: (2014-15)

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.A. I</b>	<b>80</b>	<b>80</b>	<b>55</b>	<b>35</b>	20

<b>B.A. II</b>	<b>73</b>	<b>73</b>	<b>50</b>	<b>23</b>	60
<b>B.A. III</b>	<b>77</b>	<b>77</b>	<b>52</b>	<b>25</b>	100
<b>M.A.</b>	<b>14</b>	<b>14</b>	<b>08</b>	<b>06</b>	---

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>99</b>	<b>01</b>	--
<b>PG</b>	<b>100</b>	--	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. **Nil.**

29. Student progression:

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>10</b>
<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employment</b>	<b>N.A.</b>

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30. Details of Infrastructural facilities
- a) Library : **with the Central Library.**
  - b) Internet facilities for Staff & Students : **Yes.**
  - c) Class rooms with ICT facility: **Yes, as per availability.**
  - d) Laboratories: **Not Required.**
31. Number of students receiving financial assistance from college, university, government or other agencies:
- As per social Welfare Schemes of the Govt. and Merit scholarships.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:
- Special lectures and Seminars have been intermittently organized under the aegis of the Departmental Council.**
33. Teaching methods adopted to improve student learning:
- Question Bank preparation ,Tutorial Classes, Spot cum unit tests, Assignments, Dissertations and Projects.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- Students have been participating in various Social outreach Program under NSS as volunteers.**
35. SWOC analysis of the department and Future plans:
- 1-Recognition as a research centre from University**
  - 2-ICT based learning and digital library with the department**
  - 3- Introduction of projects like economic survey of the hilly region**



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## 8.7 DEPARTMENT OF ENGLISH

1. Name of the department : **English.**
2. Year of Establishment: **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.) -- **UG**
4. Names of Interdisciplinary courses and the departments/units involved-**Nil**
5. Annual/ semester/choice based credit system (program wise):  
**UG – Annual System,**
6. Participation of the department in the courses offered by other departments: **Nil.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil.**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of Teaching posts:

Faculty	Sanctioned (01)	Filled (Nil)
<b>Assistant Professor</b>	<b>01</b>	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **N.A.**

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11. List of senior visiting faculty: **Nil.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **Nil.**
13. Student -Teacher Ratio (programme wise): **UG- 56:0,**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **NIL.**
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.: **N.A.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil.**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil.**
18. Research Centre /facility recognized by the University: **No.**
19. Publications:
  - a) Publication per faculty: **N.A**

Number of papers published in peer reviewed journals (national / international) by faculty and students: International – Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **N.A.**

Monographs: **N.A.**

Chapter in Books: **N.A.**

Books Edited: **N.A.**

Books with ISBN/ISSN numbers with details of publishers: **N.A**

Citation Index: **N.A.**
20. Areas of consultancy and income generated: **Nil**
21. Faculty as members in
  - a) National committees b) International Committees c) Editorial Boards...

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**Nil.**

22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil.**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil.**
23. Awards/ Recognitions received by faculty and students: **Nil.**
24. List of eminent academicians and scientists/ visitors to the department:
25. Seminars/ Conferences/Workshops organized & the source of funding  
a)National: **Nil.** b)International: **Nil.**
26. Student profile programme/course wise (2014-15) :

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.A. I</b>	<b>23</b>	<b>23</b>	<b>08</b>	<b>15</b>	<b>60</b>
<b>B.A. II</b>	<b>15</b>	<b>15</b>	<b>09</b>	<b>06</b>	<b>100</b>
<b>B.A. III</b>	<b>18</b>	<b>18</b>	<b>10</b>	<b>08</b>	<b>80</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
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<b>UG</b>	<b>100</b>	<b>--</b>	<b>--</b>
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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **Nil.**

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29. Student progression:

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>N.A</b>
<b>PG to Ph.D.</b>	<b>N.A</b>
<b>Employment</b>	<b>Data not available.</b>

30. Details of Infrastructural facilities

- a) Library : **with the Central Library.**
- b) Internet facilities for Staff & Students : **Yes.**
- c) Class rooms with ICT facility: **Yes, as per availability.**
- d) Laboratories: **Not Required.**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**As per social Welfare Schemes of the Govt. and Merit scholarships.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **N.A.**

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33. Teaching methods adopted to improve student learning: **N.A.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

**Students have been participating in various Social outreaches Program under NSS as volunteers.**

35. SWOC analysis of the department and Future plans: **N.A.** ( At present we do not have any faculty in the department)

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## 8.8 DEPARTMENT OF GEOGRAPHY

1. Name of the department: **Geography.**
2. Year of Establishment: **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,) -- **UG**
4. Names of Interdisciplinary courses and the departments/units involved- Nil
5. Annual/ semester/choice based credit system (programme wise):

### **UG – Annual System**

6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.

**Nil.**

8. Details of courses/programmes discontinued (if any) with reasons

**No Discontinuation.**

9. Number of Teaching posts :

Faculty Positions	Sanctioned (03)	Filled (03)
<b>Associate Professor</b>	<b>01</b>	
<b>Assistant Professor</b>		
<b>Contract Lecturer</b>		<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt/Ph.D. M.Phil. Etc.)

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Name	Qualification	Designation	Specialization	Teaching Experience	No. of Ph.D. Students
<b>Dr. Anurag Srivastava</b>	<b>M.A./Ph.D.</b>	<b>Contract Lecturer</b>	<b>Regional Planning\Urban Planning</b>	<b>08 Years</b>	<b>---</b>

11. List of senior visiting faculty –
  - 1. Prof. S.K Singh, Kumaun University Nainital**
  - 2. Dr. Ganesh Pathak, P.G. College Dubey Chappra, Baliya, U.P.**
  - 3. Dr Anjani Singh, Kunwar Singh P.G. College, Baliya, U.P.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **100%**
13. Student -Teacher Ratio (programme wise): **UG-30: 01.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled— **Sanctioned-01\Filled-Nil**
15. Qualifications of teaching faculty with D.Sc. / D. Lit / Ph. D / MPhil/PG. - - **Ph.D.—01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received—**01**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received— **01 project funded by ICSSR, total grant received-Rs 600000.**
18. Research Centre /facility recognized by the University: **No.**
19. Publications:
  - a) Publication per faculty: International-Nil, National-08
  - b) Monographs: Nil
  - c) Books with ISBN/ISSN numbers: 01, ISBN-978-93-81156-09-4
20. Areas of consultancy and income generated : Nil

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21. Faculty as members in  
a) National committees b) International Committees c) Editorial Boards...**Nil.**
22. Student projects: Nil
23. Awards/ Recognitions received by faculty and students—**Nil.**
24. List of eminent academicians and scientists/ visitors to the department  
**1. Dr. Alok Srivastava, Senior Scientist, ICAR, New Delhi**  
**2. Dr. Raghuvar Chand, D.S.B Campus Nainital, Kumaun University.**
25. Seminars/ Conferences/Workshops organized & the source of funding: --  
**01 National Seminar was organized, funded by ICSSR**
26. Student profile programme/course wise:

Name of the Course	Applications Received	Selected	Enrolled		% Passed
			M	F	
<b>B.A. I</b>	<b>11</b>	<b>11</b>	<b>02</b>	<b>09</b>	<b>0</b>
<b>B.A. II</b>	<b>12</b>	<b>12</b>	<b>02</b>	<b>10</b>	<b>100</b>
<b>B.A. III</b>	<b>06</b>	<b>06</b>	<b>--</b>	<b>06</b>	<b>100</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% of students from other state	% students from abroad
<b>UG</b>	<b>99</b>	<b>01</b>	<b>--</b>

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28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc?: Data Not Available

29. Student progression:

Student Progression	Against % Enrolled
<b>UG to PG</b>	<b>N.A.</b>
<b>Employment Status</b>	<b>Data not available</b>

30. Details of Infrastructural facilities:

- a) Library – **With the Central Library.**
- b) Internet facilities for Staff & Students – **Yes.**
- c) Class rooms with ICT facility – **Yes (as per the availability)**

31. Number of students receiving financial assistance from college, university, government or other agencies—

**As per social Welfare Schemes of the Govt.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

**Special lectures and Seminars have been intermittently organized under the aegis of the Departmental Council.**

33. Teaching methods adopted to improve student learning:

**Question Bank preparation, Tutorial Classes, Spot cum unit tests, Assignments, Dissertations and Projects.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

**Students have been participating in various Social outreaches Program under NSS as volunteers.**

35. SWOC analysis of the department and Future plans:

**The department is looking forward to get the P.G. status so as to extent the research activities. Departmental digital library and ICT facilities are proposed.**



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## 8.9 DEPARTMENT OF HINDI

1. Name of the department: **Hindi.**
2. Year of Establishment: **1989.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D etc.) -  
**UG& PG.**
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (program wise):  
**UG – Annual System, PG -  
Semester system.**
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:  
**UG & PG Courses offered under IGNOU & UOU.**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of Teaching posts:

Faculty	Sanctioned (02)	Filled (01)
<b>Assistant Professor</b>	<b>02</b>	<b>01</b>

10. Faculty profile with name, qualification, designation, specialization,

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(D.Sc./D.Litt. /Ph.D. / M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students in the last 4 years
<b>Dr. Geeta Pant</b>	<b>M.A./Ph.D</b>	<b>Assistant Professor</b>	<b>Linguistics</b>	<b>14</b>	--

11. List of senior visiting faculty: **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **Nil**.
13. Student -Teacher Ratio (programme wise): **UG- 260:01, PG- 02:01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**.
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.: **Ph.D.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**.
18. Research Centre /facility recognized by the University: **No**.
19. Publications:
  - a) Publication per faculty: **09**.

Number of papers published in peer reviewed journals (national / international) by faculty and students: **09**.

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International – Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **Nil.**

Monographs: **Nil.**

Chapter in Books: **Nil.**

Books Edited: **Nil.**

Books with ISBN/ISSN numbers with details of publishers: **01, ISBN:81-903819-4-6.**

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards...

**No One**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:

**Nil.**

23. Awards/ Recognitions received by faculty and students:

**Nil.**

24. List of eminent academicians and scientists/ visitors to the department:

- 1. Prof. B.S. Bisht ; Kumaun University, Nainital**
- 2. Dr Chandra Ram, Principal, Gov. PG College Ranikhet, Almora**
- 3. Dr C.S. Mehta, Principal, Gov. Degree College, Syalde, Almora**

25. Seminars/ Conferences/Workshops organized & the source of funding

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a)National: **Nil.**

b)International: **Nil.**

26. Student profile programme/course wise:

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.A. I</b>	<b>93</b>	<b>93</b>	<b>24</b>	<b>69</b>	<b>14</b>
<b>B.A. II</b>	<b>79</b>	<b>79</b>	<b>9</b>	<b>68</b>	<b>100</b>
<b>B.A. III</b>	<b>88</b>	<b>88</b>	<b>26</b>	<b>62</b>	<b>96</b>
<b>M.A.I sem</b>	<b>02</b>	<b>02</b>	<b>01</b>	<b>01</b>	<b>Result Awaited</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>100</b>	<b>--</b>	<b>--</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **02 students have qualifies NET.**

29. Student progression:

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>01</b>
<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employment</b>	<b>Data not available.</b>

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30. Details of Infrastructural facilities

- a) Library: **with the Central Library.**
- b) Internet facilities for Staff & Students: **Yes.**
- c) Class rooms with ICT facility: **Yes**
- d) Laboratories: **Not Required.**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**As per social Welfare Schemes of the Govt. and Merit scholarships.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

**Special lectures and Seminars have been intermittently organized under the aegis of the Departmental Council.**

33. Teaching methods adopted to improve student learning:

**Question Bank preparation ,Tutorial Classes, Spot cum unit tests, Assignments, Dissertations, Projects, PPT Presentation, Interactive sessions, etc .**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

**Students have been participating in various Social outreach Program under NSS , Rover Rangers. Dr. Geeta Pant is the Programme Officer of NSS Girl's Unit.**

35. SWOC analysis of the department and Future plans:

**The department got PG status in the current session. 02 students are registered with the department for M.A. Ist semester. We are not recognized as a research center yet. This year we are expected to get the recognition as a research center and the research and extension activities particularly in Kumauni Language is proposed.**

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## 8.10 DEPARTMENT OF HISTORY

1. Name of the department: **History.**
2. Year of Establishment: **1989.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.) --  
**UG and PG**
4. Names of Interdisciplinary courses and the departments/units involved--**Nil**
5. Annual/ semester/choice based credit system (programme wise):  
**UG – Annual System, PG-Semester System.**
6. Participation of the department in the courses offered by other departments: **N.A.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of teaching posts:

Faculty	Sanctioned (02)	Filled (02)
<b>Assistant Professor</b>		
<b>Contract Lecture</b>	02	<b>02</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	NO. of Years of Experience	NO. of Ph.D Students Guided
Dr. Krishna Kant Mishra	NET/Ph.D.	Contract Lecturer	Ancient History	08	--
Dr. Vikas Ranjan Kumar	NET/Ph.D.	Contract Lecturer	Modern History	06	--

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11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **100%**.
13. Student -Teacher Ratio (programme wise): **UG-228:02, PG- 12:02**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.:  
**Ph.D.-02**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **No.**
19. Publications:
  - a) Publication per faculty: **09.**

Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

International – Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

Monographs: **Nil.**

Chapter in Books: **Nil.**

Books Edited: **Nil.**

Books with ISBN/ISSN numbers with details of publishers: **Nil.**

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Citation Index: Nil.

Impact factor: Nil.

20. Areas of consultancy and income generated: **Ni**
21. Faculty as members in  
a) National committees b) International Committees c) Editorial Boards: **Nil**
22. Student projects  
a) Percentage of students who have done in-house projects including inter departmental/programme: **Not Applicable.**  
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Data not Available.**
23. Awards/ Recognitions received by faculty and students: **Nil**
24. List of eminent academicians and scientists/ visitors to the department: **Nil**
24. Seminars/ Conferences/Workshops organized & the source of funding  
a)National: **Nil.** b)International: **Nil.**
25. Student profile programme/course wise: (2014-15)

Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.A. I</b>	<b>80</b>	<b>80</b>	<b>26</b>	<b>54</b>	<b>90</b>
<b>B.A. II</b>	<b>72</b>	<b>72</b>	<b>21</b>	<b>51</b>	<b>100</b>
<b>B.A. III</b>	<b>76</b>	<b>76</b>	<b>26</b>	<b>50</b>	<b>99</b>
<b>M.A.</b>	<b>12</b>	<b>12</b>	<b>07</b>	<b>05</b>	<b>----</b>

27. Diversity of Students:



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Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>99</b>	<b>01</b>	<b>--</b>
<b>PG</b>	<b>100</b>	<b>-----</b>	<b>--</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : **02 students have qualified NET**

29. Student progression:

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>10</b>
<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employment</b>	<b>Data not available.</b>

30. Details of Infrastructural facilities

- a) Library: **Central Library.**
- b) Internet facilities for Staff & Students: **Yes.**
- c) Class rooms with ICT facility: **Yes.**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**As per social Welfare Scheme of the Govt. and the Merit scholarships.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

**Special lectures and Seminars have been intermittently organized under the aegis of the Departmental Council at least two in each session.**

33. Teaching methods adopted to improve student learning:

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**Power point Presentation, Question Bank preparation, Remedial & Tutorial classes.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

**Students have been participating in various Social outreach Program under NSS as volunteers.**

35. SWOC analysis of the department and Future plans:

**The department has got P.G. status in 2010, after that the prime concern of the department is to develop research facilities and to create the environment of the research and extension activities. The department is looking forward to get the recognition as a research center from the University.**

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## 8.11 DEPARTMENT OF POLITICAL SCIENCE

1. Name of the department: **Political science.**
2. Year of Establishment: **1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D.,) – **UG and PG.**
4. Names of Interdisciplinary courses and the departments/units involved-**Nil**
5. Annual/ semester/choice based credit system (programme wise) :  
**UG – Annual System , PG – Semester System.**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of teaching posts:

Name of the Post	Sanctioned (02)	Filled (Nil)
<b>Associate Professor</b>	<b>02</b>	--
<b>Assistant Professor</b>		--
<b>Contract Lecturer</b>		--

10. Faculty profile with name, qualification, designation, specialization,

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(D.Sc./D.Litt/Ph.D. M.Phil. Etc. N.A.)

Name	Qualification	Designation	Specialization	Teaching Experience	Ph.D. Students
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

11. List of senior visiting faculty – Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **Nil**
13. Student -Teacher Ratio (programme wise): **UG: 671: 01, PG: 32: 03.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled—**Nil.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. –N.A.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received—**Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received— **Nil**
18. Research Centre /facility recognized by the University: **No.**
19. Publications: **N.A.**
- 20.** Areas of consultancy and income generated: **N.A.**
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards...**Nil.**
22. Student projects

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a) Percentage of students who have done in-house projects including inter departmental/programme: -- **Nil**.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Data not available.**

23. Awards/ Recognitions received by faculty and students—**Nil**.

24. List of eminent academicians and scientists/ visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding: -- **Nil**

25. Student profile programme/course wise:

Name of the Course	Application Received	Selected	Enrolled		% Passed.
			M	F	
<b>B.A. I</b>	<b>78</b>	<b>78</b>	<b>26</b>	<b>52</b>	<b>26</b>
<b>B.A. II</b>	<b>100</b>	<b>100</b>	<b>28</b>	<b>72</b>	<b>90</b>
<b>B.A. III</b>	<b>100</b>	<b>100</b>	<b>35</b>	<b>65</b>	<b>97</b>

27. Diversity of Students:

Name of the Course	% students from same state	% students from other state	% students from abroad
<b>UG</b>	<b>99</b>	<b>01</b>	<b>--</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc: **Nil**

29. Student progression:

Student progression	Against % Enrolled
<b>UG to PG</b>	<b>10</b>
<b>PG to Ph.D.</b>	<b>N.A</b>

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Employed/Self-employed	Data not available.
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30. Details of Infrastructural facilities
- a) Library – **With the Central Library.**
  - b) Internet facilities for Staff & Students – **Yes.**
  - c) Class rooms with ICT facility – **Yes (as per the availability)**
31. Number of students receiving financial assistance from college, university, government or other agencies—**as per social Welfare Schemes of the Govt.**
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **N.A.**
33. Teaching methods adopted to improve student learning: **N.A.**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- Students have been participating in various Social outreach Program under NSS as volunteers.**
35. SWOC analysis of the department and Future plans:
- The department of Political Science has got the P.G. status in 2015. Though the department does not have any faculty member right now but the vacancies are expected to be filled soon.**

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## 8.12 DEPARTMENT OF SANSKRIT

1. Name of the department: **Sanskrit.**
2. Year of Establishment: **1989.**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D. etc.) --  
**UG.**
4. Names of Interdisciplinary courses and the departments/units involved--  
**NIL.**
5. Annual/ semester/choice based credit system (program wise):  
**UG – Annual System.**
6. Participation of the department in the courses offered by other departments: **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of Teaching posts:

Faculty	Sanctioned (01)	Filled (01)
<b>Associate Professor</b>	<b>01</b>	<b>01</b>

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided
<b>Dr. Kamla Joshi</b>	<b>M.A./ Ph.D.</b>	<b>Associate Professor (Principal in Charge)</b>	<b>Sanskrit Prose</b>	<b>35</b>	<b>N.A.</b>

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11. List of senior visiting faculty : **NIL.**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **NIL.**
13. Student -Teacher Ratio (programme wise): **UG- 408:01.**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil.**
15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil/PG.: **Ph.D. -01.**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil.**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil.**
18. Research Centre /facility recognized by the University: **No.**
19. Publications:

a) Publication per faculty: **10.**

Number of papers published in peer reviewed journals (national / international) by faculty and students: International – Number of publications listed in International Database (For e.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **07- International, 03-National.**

Monographs: **NIL.**

Chapter in Books: **Nil.**

Books Edited: **02.**

Books with ISBN/ISSN numbers with details of publishers: .

Citation Index: **NIL.**

Impact factor: **Nil.**



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h-index : **NIL**.

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

**Dr Kamla Joshi is member in two National Committees namely Uttarakhand Sanskrit Academy and Kendriya Sanskrit Vishwavidyalaya.**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**.

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies:  
**Nil**.

23. Awards/ Recognitions received by faculty and students: **Vivekanand State Level Award for NSS and Tilu Rauteli Award were received by Dr. Kamla Joshi**

24. List of eminent academicians and scientists/ visitors to the department:

**1- Prof. Mahavir Agarwal, Vice Chancellor, Uttarkhand Sanskrit Vishwavidyalaya.**

**2- Prof. Mohan Chand Balodi, Registrar, Uttarkhand Sanskrit Vishwavidyalaya.**

25. Seminars/ Conferences/Workshops organized & the source of funding

a)National:

**1-UGC sponsored workshop on Education Innovation program.**

**2- UGC sponsored workshop on Disaster Management.**

b)International: **NIL**.

26. Student profile programme/course wise:

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Name of the Course	Applications received	Selected	Enrolled		% Passed
			M	F	
<b>B.A. I</b>	<b>19</b>	<b>19</b>	<b>04</b>	<b>15</b>	<b>50</b>
<b>B.A. II</b>	<b>17</b>	<b>17</b>	<b>--</b>	<b>17</b>	<b>100</b>
<b>B.A. III</b>	<b>17</b>	<b>17</b>	<b>3</b>	<b>14</b>	<b>90</b>

27. Diversity of Students:

Name of the Course	% students from the same state	% students from other states	% students from abroad
<b>UG</b>	<b>100</b>	<b>--</b>	<b>--</b>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Data not available

29. Student progression:

Students Progression	Against % Enrolled.
<b>UG to PG</b>	<b>N.A.</b>
<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employment</b>	<b>Data not available.</b>

30. Details of Infrastructural facilities

- a) Library : **with the Central Library.**
- b) Internet facilities for Staff & Students : **Yes.**
- c) Class rooms with ICT facility: **Yes, as per availability.**
- d) Laboratories: **Not Required.**

31. Number of students receiving financial assistance from college, university, government or other agencies:

**As per social Welfare Schemes of the Govt. and Merit scholarships.**

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32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

**Special lectures, workshops and Seminars have been intermittently organized under the aegis of the Departmental Council.**

33. Teaching methods adopted to improve student learning:

**Question Bank preparation ,Tutorial Classes, Spot cum unit tests, Assignments, Dissertations and Projects.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

**Students have been participating in various Social outreach Program under NSS as volunteers.**

35. SWOC analysis of the department and Future plans:

- 1- To get the status of P.G. department.**
- 2- To get the recognition as a Research Centre by the University**
- 3- Introduction of the courses like Environmental Studies in Vedas.**

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## 8.13 DEPARTMENT OF SOCIOLOGY

1. Name of the department: **SOCIOLOGY**
2. Year of Establishment: 1989
3. Names of Programmes / Courses offered (UG )
4. Names of Interdisciplinary courses and the departments/units involved: Nil
5. Annual/ semester/choice based credit system (programme wise) :  
**UG – Annual System,**
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**Nil.**
8. Details of courses/programmes discontinued (if any) with reasons  
**No Discontinuation.**
9. Number of Teaching posts :

Faculty	Sanctioned (01)	Filled (01)
Professor	01	
Associate Professor		
Assistant Professor		01

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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	Teaching Experience	No. of Ph.D. students guided
<b>Dr. Yogesh Chandra</b>	<b>M.A./NET/Ph.D.</b>	<b>Asstt. Prof.</b>	<b>Industrial sociology</b>	<b>06 years</b>	---

11. List of senior visiting faculty – Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty – **Nil**
13. Student -Teacher Ratio (programme wise): **155: 01**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled—**Nil**.
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/. --  
**Ph.D.—01.**
16. Number of faculty with ongoing projects from  
a) National b) International funding agencies and grants received—**Nil**.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received—**Nil**.
18. Research Centre /facility recognized by the University: **No.**
19. Publications:
- a) Publication per faculty – **06.**
- b) Number of papers published in peer reviewed journals (national / international) by faculty and students: 06
- c) Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database -

## SSR for Reaccreditation Cycle-2 Government Post Graduate College Manila

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International Social Sciences Directory, EBSCO host, etc.): Nil

d) Monographs : Nil

e) Chapter in Books: 12

f) Books Edited: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter Departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

23. Awards/ Recognitions received by faculty and students—**Nil.**

24. List of eminent academicians and scientists/ visitors to the department

1. **Prof. B.S. Bisht ; Kumaun University, Nainital**
2. **Dr Chandra Ram, Principal, Gov. PG College Ranikhet, Almora**
3. **Dr C.S. Mehta, Principal, Gov. Degree College, Syalde, Almora**
4. **Dr Deepak Paliwal, Assistant Professor, sociology, Uttarakhand open university, Haldwani**

25. Seminars/ Conferences/Workshops organized & the source of funding: Nil

26. Student profile programme/course wise: 2014-15.

Name of the Course	Applications received	Selected	Enrolled		Pass percentage
			M	F	

## SSR for Reaccreditation Cycle-2 Government Post Graduate College Manila

<b>B.A. I</b>	<b>75</b>	<b>75</b>	<b>27</b>	<b>48</b>	<b>74</b>
<b>B.A. II</b>	<b>45</b>	<b>45</b>	<b>10</b>	<b>35</b>	<b>100</b>
<b>B.A. III</b>	<b>34</b>	<b>34</b>	<b>17</b>	<b>17</b>	<b>100</b>

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
In all Courses	98	02	--

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
<b>UG to PG</b>	<b>N.A</b>

<b>PG to Ph.D.</b>	<b>N.A.</b>
<b>Employed and Campus selection</b>	<b>Data Not Available.</b>

30. Details of Infrastructural facilities

- a) Library – **With the Central Library.**
- b) Internet facilities for Staff & Students – **Yes.**
- c) Class rooms with ICT facility – **Yes (as per the availability)**

## SSR for Reaccreditation Cycle-2 Government Post Graduate College Manila

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d) Laboratories—**Not Required.**

31. Number of students receiving financial assistance from college, university, government or other agencies—

**As per social Welfare Schemes of the Govt.**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

**Special lectures and Seminars have been intermittently organized under the aegis of the Departmental Council.**

33. Teaching methods adopted to improve student learning:

**Question Bank preparation, Spot cum unit tests, Assignments, Dissertations and Projects.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: Nil

35. SWOC analysis of the department and Future plans:

**Regular classroom teaching is provided by the faculty members. Slow learners are provided with Remedial and Tutorial classes. We are looking for PG status, at present only graduation classes are running. As soon we get the PG status the research and extension activities, collaboration with industries and research based on social surveys are planned.**



## **IX Contact Details**

Name of the Principal : **Dr. Kamla Joshi**

Name of the Institution: **Govt. P.G. College,  
Manila**

City : **Manila (Almora)**

Pin Code: **263667**

Accredited Status: **Accredited (B) in  
2010.**

Work Phone : **05966-248123**

Fax: **05966-248123**  
website : **gpgcmanila.in**

E-mail id: **gdcmanila@gmail.com**

Mobile : **+918958888810**

# SSR for Reaccreditation Cycle-2 Government Post Graduate College Manila

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## X Post-accreditation Initiatives

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years.

**Since the Post-Accreditation period, we have been taking effective measures to meet the shortcomings as suggested by the Peer team, NAAC within the available and arranged resources.**

- Formation of functional IQAC and implementation of its recommendations.
- Computerization of Administrative office
- Computerized Admission process
- Establishment of a Computer lab
- Computer training facility for Ministerial staffs
- Ensuring better Record Keeping
- Procurement of appropriate and updated Reference and Text Books as advised by the learned faculty members.
- Subscribing more journals (Some faculty members subscribe on line journals on their own).
- Procurement of e-Books by the faculty members.
- Improvement in basic amenities for the students and the faculty members.
- Installation of Power back-up Units.
- More encouragement for the use of ICT based classroom teaching.
- Highlighting the Research and Extension activities through arranging Seminars & Workshops.
- Organizing intermittent Academic Seminars & Workshops at National and State level.
- Creating better infrastructure like Classrooms, Seating arrangements (fixed furniture).
- Beautification of the campus.
  
- Generation of funds through self-financed courses and other miscellaneous sources.
- Construction of new buildings: New PG block(proposed), Gymnasium (proposed), Sports Bhawan (proposed).
- New initiatives have been undertaken to encourage effective participation of volunteers in NSS and looking forward for NCC .
- We have been successfully organizing Blood Donation Camps every year and our efforts are duly recognized by the stakeholders.
- Departments have prepared Question Banks for the students.
- Spot tests and assignments are the part of student's assessment initiatives.
- Down the years there has been an increase in the numbers of NET qualified students.
- Tutorial and Remedial classes are arranged for slow learners.
- Better performance index of our students in University examinations.

## SSR for Reaccreditation Cycle-2 Government Post Graduate College Manila

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- Departmental Councils frequently arrange Group Discussions and Seminars on Current National and International issues with the active participation of the faculty members.
- College News bulletin is to be published every four months.
- College and Departmental alumni are invited and their suggestions are duly solicited.
- Sports activities are effectively encouraged by providing specialist coaches for various games.
- Faculty members are advised to join Orientation and Refresher Courses as and when required.
- Students at PG level and the Research Scholars are encouraged to do community study.
- Proctorial Board of the College ensures peaceful and good academic environment.
- Faculty members provide Counseling sessions to the needful students.
- Under our Social Outreach Programs, we provide Guidance and Counseling to the feeding Schools, Inter colleges and the adjoining Communities.
- Library and allied services have been improved e.g. reprography, Xerox, downloads, etc.
- Various Scholarships are timely prepared to be disbursed to the awardees.
- Energy economy is maintained in the campus.
- Free and fair examination is conducted and the College is duly recognized by the University.
- Selected as model college and vast up-gradation is proposed under RUSA

## SSR for Reaccreditation Cycle-2 Government Post Graduate College Manila

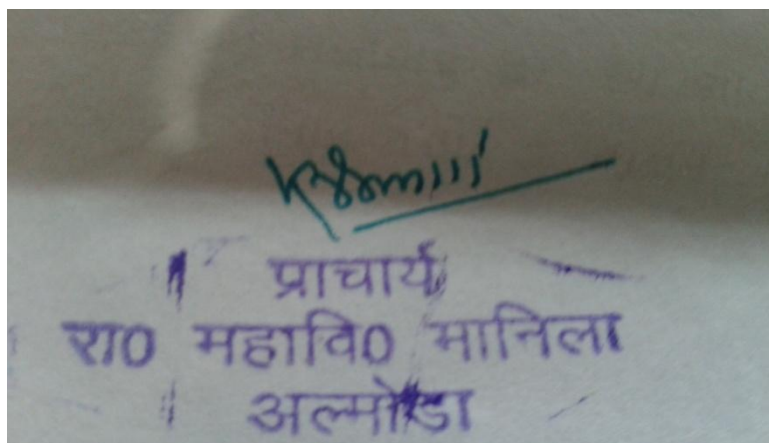
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### **XI Declaration by the Head of the Institution**

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Handwritten signature and name of Dr. Kamla Joshi in Hindi. The signature is 'Kamla Joshi' and the name is 'प्राचार्य  
रा० महावि० मानिला  
अल्मोडा'.

Dr. Kamla Joshi  
Principal  
Govt. P.G. College Manila  
Manila , (Almora) Uttarakhand.

Place: Manila  
Date: 06/11/15

SSR for Reaccreditation Cycle-2 Government Post Graduate  
College Manila

Enclosures



कुमाऊँ विश्वविद्यालय, नैनीताल (उत्तराखण्ड)  
KUMAUN UNIVERSITY, NAINITAL (UTTARAKHAND)

e-mail: reg@kumuni.ren.nic.in

05942-235563  
05942-236187  
Fax: 235576

पत्रांक:

दिनांक:

TO WHOM IT MAY CONCERN

This is to certify that Govt. P.G. College, Manila (Almora), Uttarakhand is affiliated to the Kumaun University, Nainital (Uttarakhand) since 07-09-1987 and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval:

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three year B.A. Course in 1. Hindi 2. English, 3. Sanskrit 4. Sociology 5. Geography 6. History, 7. Political Science 8. Economics	Permanent		Permanent
2.	M.A. 1. History 2. Economics	Permanent		Permanent

Prof.(D. C. Pandey)

Registrar

Kumaun University  
NAINITAL.

SSR for Reaccreditation Cycle-2 Government Post Graduate  
College Manila



कुमाऊँ विश्वविद्यालय, नैनीताल (उत्तराखण्ड)  
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1.	Three year B.A. Course in 1. Hindi 2. English, 3. Sanskrit 4. Sociology 5. Geography 6. History, 7. Political Science 8. Economics	Permanent		Permanent
2.	M.A. 1. History 2. Economics	Permanent		Permanent

Prof.(D. C. Pandey)

Registrar

Registrar  
Kumaun University  
NAINITAL.

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College Manila

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Manila

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